2021

Global University
Berean School of the Bible Catalog

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A LETTER FROM THE PRESIDENT

Welcome to Global University!

All of us here at Global are pleased to learn of your interest in advancing your training. We are delighted that you are seeking to prepare yourself for service in God's harvest field. Our catalog provides information concerning who we are, our mission, history, policies, and procedures, as well as our various plans of study. We trust you will identify a program of study to help you prepare for God's call on your life. Feel free to contact us with any questions you may have.

A unique aspect of our program is the emphasis on applied learning and ministry through our service learning requirement (SLR). This requirement allows learners to move more rapidly from theory to practical application of what they are learning. In other words, learners benefit from the integration of academic rigor with practical application throughout their studies.

Global University is composed of four schools providing a seamless approach to study, ranging in academic level from certificates (initial evangelism and discipleship courses) through graduate degrees. The four schools are School for Evangelism and Discipleship, Berean School of the Bible (offering adult continuing education courses to equip people for church leadership), Undergraduate School of Bible and Theology (offering certificates and diplomas and associate of arts and bachelor of arts degrees), and Graduate School of Theology (offering master of arts, master of divinity, and doctor of ministry degrees). Catalogs for each school are available on our website at www.globaluniversity.edu.

Global University's learners benefit not only from increased knowledge through studying course content but also from spiritual growth and increased discipline. Our instructional design helps them gain skills for a lifetime of learning, service, and ministry. Students and alumni fill positions of ministry as teachers, pastors, and missionaries. Others serve as local, district, and national church leaders. They actively work in both open and sensitive locations, fulfilling God's call on their lives to impact eternity where they are and wherever God leads them.

When studying with Global University, you will not be studying alone. Instead, you will join students studying in literally every time zone of the world. We operate through a worldwide network of more than 230 offices serving 500,000 students. We are committed to equipping people for service in churches, schools, and other ministries. As you study, rest assured our extensive university stands ready to assist you in any way we can.

God bless!

Gary L. Seevers Jr.

Gary L. Seevers Jr., PhD

President

A LETTER FROM THE PROVOST

Greetings from the International Office of Global University!

I enjoy the rich pleasure of serving as the Chief Academic Officer for the global programs of the university. During my time serving the university, I have come to appreciate both the diversity and the unity that exists within the Global University family. Every context presents unique challenges and brings opportunities to the task of teaching and learning. As I meet our Global students and alumni, I am impressed with their commitment to excellence in ministry in all cultural situations. In these effective ministries and leaders, one sees the intersection of God's call, their commitment, and a Global University education. The results are astounding: people are saved, churches are started, parachurch ministries are established, and bodies are healed. The Lord operates through thousands of men and women who have come through Global University's programs.

Global University allows you to start wherever you are in your own educational journey and pursue a broad range of learning goals. Each of the four schools of Global University provide opportunity for growth as a follower of Christ and as a Christian leader. Do you want foundational instruction as a follower of Christ and a Christian leader in training? The School for Evangelism and Discipleship's Christian Life and Christian Service series of courses would benefit you. Do you want to study Scripture for a ministerial career, a lay leadership role in your church, or your own spiritual enrichment? The Berean School of the Bible's adult continuing education courses and programs will serve you well. Do you want an accredited undergraduate certificate, diploma, associate of arts degree, or bachelor of arts degree? Check out the programs offered by the Undergraduate School of Bible and Theology. Are you prepared for advanced studies? The Graduate School of Theology offers master of arts degrees, a master of divinity degree, and a doctor of ministry degree. Global is one university with four schools, so you will have a wide range of options from which to choose. Whichever program you select, you can be sure it will integrate faith and learning from a Pentecostal, evangelical perspective.

Our name—Global University—accurately describes us as a worldwide distance-learning school. Our regional accreditation with the Higher Learning Commission assures you of a quality education. As you enter studies with Global University, you join a student body in every time zone and nearly every country of the world. You can study where and when you want at extremely affordable costs. You will have access to faculty through a variety of means, and our online library resources provide the opportunity to investigate a subject as deeply as you wish.

Welcome to the Global University community. We are students, faculty, staff, and administrators who are all involved in "impacting eternity by winning the lost and training the found—everywhere."

May God's favor be with you,

David L. De Garmo, DMin

Provost

A LETTER FROM THE DEAN

Following God's leading is the most exciting adventure in our lives. Whether He is calling you to serve as a credentialed minister, a lay leader, or a volunteer in your local church, a surrendered life in His hands allows light to invade darkness, advancing the kingdom of God.

Whatever your unique ministry calling is, preparation is essential, and responsible servants take the time to prepare. Berean School of the Bible will equip you for service through an educational program that is convenient, applicable, and accessible to your life's schedule.

The Berean program is convenient for students studying individually and for students studying in groups at a local church. Distance learning allows you to study at your own pace without residential classroom attendance. For students who prefer to study with others, many local churches have established Berean study groups. If your local area does not have a study group, we can tell you how your church can begin one. We even offer Instructional Facilitator Manuals (IFMs) to make it more convenient for local churches to facilitate Berean courses.

We understand that ministry may be happening in your life now, so we designed a Berean program applicable to your ministerial context. The concepts and principles you learn from our curriculum will equip you with practical knowledge of the Bible, theology, and ministry. For instance, our service learning requirement component is an opportunity to immediately put what you are learning into action.

You can also access our courses in several different formats. If you enjoy a hard-copy book in your hands, you can order a printed copy of our courses. Or, in the midst of a full work week, you may need your courses on the go. In that case, download our digital courses with the necessary files for your e-reader devices. You can also study online; log in to the Student Portal and access your courses 24 / 7.

We are here to partner with you so that you will be equipped and empowered to do what God has placed on your heart.

In His service,

Steven D. Handy

Steven D. Handy
Dean, Berean School of the Bible

GENERAL INFORMATION

Global University (GU) utilizes tools of educational technology to expand the resources of the church. GU courses are applicable for distance-learning instruction, classrooms, learning groups, and individual study. Courses are developed with the help of qualified writers from many nations and distributed around the world in many languages. This contributes to fulfilling GU's motto: "Impacting eternity by winning the lost and training the found—everywhere!"

Mission

Global University is a Christian university in the Pentecostal tradition that:

- integrates education and service through a worldwide network for student support.
- provides access to ministerial training from adult continuing education to the graduate level.
- produces curricular materials in multiple languages.
- serves the local church and Christian community through evangelism, discipleship, and leadership training via nonresidential distributed learning methods.

History

Global University has a distinguished heritage spanning seven decades and encompassing the achievements of two distance-learning institutions: ICI and Berean University.

1947 The Assemblies of God Fellowship established a distance-learning program for ministerial candidates unable to attend a residential Bible training institution

1958 The distance-learning program developed into Berean School of the Bible, headquartered in Springfield, MO

1967 International Correspondence Institute (ICI) was founded under the Division of Foreign Missions to provide evangelism, discipleship, training courses, and bachelor's degrees to students worldwide

1972 The ICI offices moved from Missouri to Brussels, Belgium

1985 Berean, utilizing courses developed by ICI for its degree programs, became Berean College

1991 ICI moved from Belgium to Irving, Texas

1993 ICI became ICI University

1995 Berean College became Berean University

2000 ICI and Berean, similar in educational approach, mission, and services, merged to become Global University

Global University now has four schools: (1) School for Evangelism and Discipleship, (2) Berean School of the Bible, (3) Undergraduate School of Bible and Theology, and (4) Graduate School of Theology. Students worldwide enroll in all levels of study. Global University works with Assemblies of God World Missions, US Missions, and other divisions of the General Council.

Doctrinal Statement

The doctrinal position of Global University is expressed in the following statement of faith. We believe:

- the Bible is the inspired and only infallible and authoritative written Word of God (2 Timothy 3:16).
- there is only one true God, revealed in three persons: Father, Son, and Holy Spirit (commonly known as the Trinity) (Deuteronomy 6:4; Matthew 28:19).
- in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, in His personal, future return to this earth in power and glory to rule a thousand years (John 1:1).
- in the Blessed Hope—when Jesus raptures His Church prior to His return to earth (the second coming). At this future moment in time all believers who have died will rise from their graves and will meet the Lord in the air, and Christians who are alive will be caught up with them, to be with the Lord forever (Titus 2:13; 1 Thessalonians 4:17).
- every person can have restored fellowship with God through salvation (trusting Christ, through faith and repentance, to be our personal Savior) (John 14:6).
- regeneration by the Holy Spirit is absolutely essential for personal salvation (Titus 3:5).
- in water baptism by immersion and Holy Communion (Matthew 28:19).
- divine healing of the sick is a privilege for Christians today and is provided for in Christ's atonement (His sacrificial death on the cross for our sins) (1 Peter 2:24).
- the baptism in the Holy Spirit is a special experience following salvation that empowers believers for witnessing and effective service, just as it did in New Testament times (Acts 2:4).
- sanctification initially occurs at salvation and is not only a declaration that a believer is holy, but also a progressive lifelong process of separating from evil as believers continually draw closer to God and become more Christlike (Galatians 5:16–25).
- in the resurrection of both the saved and the lost, the one to everlasting life and the other to everlasting damnation (Revelation 20:11–15).

- in the church, which is the body of Christ, and its mission to be the agency of God to evangelize the world, worship God, build the body of Christ, and demonstrate God's love and compassion (Mark 16:15–16; 1 Corinthians 12:13; 1 Corinthians 14:2–3; Psalm 112:9).
- in a divinely called and scripturally ordained ministry for the fourfold mission of leading the church: reaching, planting, training, and serving.

For the complete Assemblies of God Statement of Fundamental truths, visit http://ag.org//Beliefs/Statement-of-Fundamental-Truths.

Notice of Nondiscriminatory Policy

Global University employs, advances, admits, and treats, both in its employment and its educational programs, all persons without regard to their race, color, national or ethnic origin, gender, age, handicap, or status as a veteran.

Global University International Headquarters

The International Office of Global University is located in Springfield, MO, near the National Leadership and Resource Center of The General Council of the Assemblies of God USA.

2021 Calendar

Global University has a year-round open enrollment policy for independent-study students enrolled directly with the International Office. Students studying with other offices should check with their offices for their academic calendars. Global University is open Monday through Friday, 8:00 a.m. to 4:30 p.m., central time. Phone service is available from 9:00 a.m. to 6:00 p.m. Global University's International Office will be closed for the following holidays unless otherwise noted.

January 1, 2021	New Year's Day (observed)
January 18, 2021	Martin Luther King Jr. Day
April 2, 2021	Good Friday
May 31, 2021	Memorial Day (observed)
July 5, 2021	Independence Day (observed)
September 6, 2021	Labor Day
November 25–26, 2021	Thanksgiving Holiday (observed)
December 24, 2021–December 31, 2021	Christmas Holiday (observed)

PROGRAMS OF STUDY

For more information concerning the schools and programs described below and languages in which they are available, please contact your enrollment office or the International Office of Global University, or visit our website at www.globaluniversity.edu. Global University reserves the right to revise all announcements in this catalog and, at its discretion, to make reasonable substitutions or changes in requirements in order to improve academic programs.

Nondegree Programs

School for Evangelism and Discipleship

The School for Evangelism and Discipleship offers evangelism and discipleship training programs for everyone. The program offerings are concise, biblically sound, Pentecostal, and practical. The evangelism courses are designed to introduce people to the person and life of Jesus Christ. The discipleship programs are designed to help new believers follow Jesus according to a solid biblical foundation. Also included is a deeper level of discipleship which trains Christian leaders to serve in their homes, churches, and communities. Many of the courses are available in over 130 languages.

Berean School of the Bible

Berean School of the Bible offers adult continuing education programs of study. The courses offered within the Ministerial Studies diploma program satisfy educational requirements for Assemblies of God ministerial credentials as approved by the Assemblies of God, USA, and provide enrichment learning for lay leaders. Ministerial credentials are issued by the General Council Credentials Committee upon recommendation of the appropriate district. **Ministerial credentials are not issued by Global University.**

Degree Programs

Undergraduate School of Bible and Theology

Undergraduate School of Bible and Theology programs are designed for ministers, ministerial students, and laypersons who desire a biblical education. Degree programs are open to all with a high school diploma or its equivalent. Advanced academic placement through transfer of credit is possible for those with previous undergraduate training.

Graduate School of Theology

The Graduate School of Theology provides advanced, in-depth, specialized study of the Bible and related subjects. Its purpose is to equip students for individual research, personal scholarship, and practical application. Postbaccalaureate degrees and certificates are offered through an individually structured, distance-learning format using mentors and printed and digital materials to guide students in study and research.

ADMINISTRATION

Board of Trustees

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Assemblies of God World Missions

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DMin, Assemblies of God
Theological Seminary

D. Bradley Ausbury
Vice Provost of Academic Effectiveness
PhD, MDiv, Assemblies of God
Theological Seminary

John G. (Jack) Nill
Vice Provost of Academic Support
PhD, University of North Texas

Mark A. Barclift
Dean, School for Evangelism
and Discipleship
Director of Outreach (Special Ministries)
EdD, Nova Southeastern University

Steven D. Handy
Dean, Berean School of the Bible
MA, Assemblies of God
Theological Seminary

Kevin Folk
Dean, Undergraduate School of Bible
and Theology
EdD, University of Missouri

Randy J. Hedlun
Dean, Graduate School of Theology
DTh, University of South Africa

Jim Ozias
Associate Dean, School for Evangelism
and Discipleship
BA, Southeastern University of the
Assemblies of God

C. Lynne Kroh
Registrar
MEd, University of North Texas

Wade W. Pettenger
Vice President,
Information Technology and Media
MBA, Southwest Missouri State University

Mark B. Ryder
Vice President, International Network
MS, Indiana Wesleyan University

Aron Vad
Vice President, Finance
BS, Southwest Missouri State University

Academic Affairs Committee

The Academic Affairs Committee (AAC) is composed of the provost, the vice provosts, the executive vice president, the vice president for International Network Services, the deans of the schools, and other key leaders in the Academic Affairs Division.

The AAC serves as the chief academic policy-making body of the university; as such, it constitutes the final locus of dialogue in the formation of policies, procedures, and guidelines that relate to the Academic Affairs Division.

Regional Coordinators and Network Representatives

Global University operates worldwide through a network of regional offices that assist network offices. Regional coordinators and Network representatives promote, supervise, and coordinate the work of the university within designated areas assigned by the Global University Board of Administration. They, along with the network office staff, encourage students to pursue and achieve academic excellence.

The Global University Board of Administration and the regional coordinators form the Global Leadership Council. This council, with the assistance of the International Office staff, meets biennially to review past achievements and develop procedures, goals, and strategies to promote continued improvement and growth.

University Faculty

Individuals who serve Global University as faculty are included in the following two categories:

Resident Faculty

Global University resident faculty are those academically qualified individuals serving at the International Office whose activities consist primarily of writing, developing, and facilitating courses.

Adjunct Faculty

Adjunct faculty are academically qualified individuals throughout the Global University network who periodically write, facilitate, and evaluate Global University courses in field settings or serve as tutors for students studying independently with the university. Many hold doctorates in their fields, and all hold at least a master's degree. Those who serve as faculty for the Graduate School of Theology hold an earned doctoral or other terminal degree.

ACCREDITATION AND ENDORSEMENTS

Accreditation

Global University is accredited by the **Higher Learning Commission**. Contact: The Higher Learning Commission, 230 South LaSalle Street, Suite 7-500; Chicago, Illinois 60604-1411; Telephone: 800.621.7440 and 312.263.0456; Fax: 312.263.7462; Email: info@hlcommission.org; Website: http://hlcommission.org.

Global University is approved by the **State of Missouri** to participate in the **National Council for State Authorization Reciprocity Agreements** (NC-SARA). NC-SARA is a voluntary, regional approach to state oversight of postsecondary distance education. Website: http://nc-sara.org.

State Certification

The university is incorporated in the **State of Missouri** and is certified to operate by the **Missouri Coordinating Board for Higher Education**. Website: http://dhe.mo.gov.

Memberships

Global University is a member of the Alliance for Assemblies of God Higher Education (AAGHE), the American Association of Collegiate Registrars and Admissions Officers (AACRAO), the Asia / Pacific Theological Association (APTA), the Association for Pentecostal Theological Education in Africa (APTEA), and the Council for Advancement and Support of Education (CASE).

Educational Benefits

The independent-study courses of Global University have been approved for educational benefit payments by the US Department of Veterans Affairs.

UNIVERSITY STANDARDS

Basic Standards of Academic Integrity

Registration at Global University requires adherence to the university's standards of academic integrity. Many of these standards may be intuitively understood and are not listed exhaustively; the following examples represent some basic types of behavior that are unacceptable:

1. Cheating: (a) using unauthorized notes, aids, or information when taking an examination; (b) submitting work done by someone else as your own; (c) copying or paraphrasing someone else's work and submitting it as your own.
2. Plagiarizing: submitting someone else's work, claiming it as your own, or neglecting to give appropriate documentation when using any kind of reference material. Plagiarism, whether purposeful or unintentional, includes copying or paraphrasing materials from a study guide, textbook, or any other published or unpublished source. Words, thoughts, or ideas taken from any source must be properly documented according to the school's particular *Global University Form and Style Guide*.
3. Fabricating: falsifying or inventing any information, data, or citation.
4. Obtaining an unfair advantage: (a) stealing, reproducing, circulating, or otherwise gaining access to examination materials prior to the time authorized by the instructor or examination supervisor; (b) unauthorized collaboration on an academic assignment; (c) retaining, possessing, using, or circulating previously given examination materials where those materials clearly indicate they are to be returned to the examination supervisor or to the Global University offices at the conclusion of the examination.

Disciplinary action for not maintaining standards of academic integrity range from lowering a grade for a paper to dismissal from the program, depending on the severity of the offense.

Code of Conduct

Global University is a Christian educational institution aiming to equip students to fulfill God's calling on their lives. Christian conduct is expected. While Global University reaches many cultures around the world, it is understood that some practices acceptable in one culture may not be acceptable in another.

As Christians we look to the Scripture to guide our conduct. Students are expected to conduct themselves according to biblical principles of behavior. Examples of such principles are found in Romans 12:9–21; Galatians 5:22–23; and Ephesians 4:1–3, 25–32. The Code of Conduct also applies to verbal and written communication with Global University representatives, faculty, staff, and students. Furthermore, it extends to all electronic communication, including threaded discussions and email with faculty and students.

Violation of the Code of Conduct may result in disciplinary action, including dismissal from the program. Global University also wants each student to be aware of our Statement on Marriage, Human Sexuality, and Gender Identity that can be viewed at https://globaluniversity.edu/university-standards/.

Disability and Academic Accommodations

Global University is committed to the provision of reasonable accommodations for students with disabilities, as defined in the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, and state and local requirements. Students who qualify for accommodations are required to submit appropriate documentation with the Student Success Center. Your request will be considered if it:

- Is based on documentation that meets GU guidelines.
- Does not compromise essential requirements of your course or program.
- Does not impose financial or administrative burden upon GU beyond that which is deemed reasonable.

Submit your request to success@globaluniversity.edu. The Academic Success team will follow up with you to gather all required documentation. The university's director for the Student Success Center and the dean of the school will review the submitted documentation. You will be notified via email if your request is granted or denied within 30 days of receipt of all required documentation. If you are denied services, you may file an appeal within 30 days of the decision.

Due Process of Student Rights

In all cases involving academic dishonesty, the student charged or suspected shall, at a minimum, be accorded the following rights:

1. Prompt investigation of all charges of academic dishonesty, to be conducted, insofar as possible, in a manner that prevents public disclosure of the student's identity. Such investigation may include informal review and discussion with an official of the school prior to bringing a charge, provided that such review does not compromise the rights of the student in the formal process.
2. Reasonable written notice of the facts and evidence underlying the charge of academic dishonesty and of the principle(s) of academic integrity said to have been violated.
3. Reasonable written notice of the procedure by which the accuracy of the charge will be determined.
4. Reasonable time, if requested, within which to prepare a response to the charge.
5. A hearing or meeting at which the student involved may be heard and the accuracy of the charge determined by a neutral decision maker.

6. Review of an adverse initial determination, if requested, by an appeals committee to whom the student has access in person. Generally, implementation of sanctions will be suspended until all appeals made by the student have been exhausted.
7. Final review of an unsuccessful appeal, if requested, by the president or an advisory committee designated by the president.

Policy for Filing Student Complaints

Global University assures the public that its philosophy is to be responsive to any student complaint. Historically, any complaints received have been resolved to the student's satisfaction. A student seeking to file a complaint or grievance should follow the steps outlined under "Tracking and Addressing Student Complaints." Global University will do everything possible to resolve the complaint expeditiously. If the student wants to contact higher authorities, he or she may do so at the state and accrediting agency levels, as described below.

The Missouri Department of Higher Education (MDHE) serves as a clearinghouse for postsecondary student complaints. The MDHE complaint policy contains information and instructions for filing a formal complaint. The policy provides that a student seeking to file a complaint with the department must first exhaust all formal and informal avenues provided by the institution to resolve disputes. The MDHE complaint policy can be accessed at http://dhe.mo.gov/documents/POLICYONCOMPLAINTRESOLUTION.pdf.

Global University's regional accrediting agency, the Higher Learning Commission (HLC), can also receive student complaints. Information is available at: https://www.hlcommission.org/Student-Resources/complaints.html.

The HLC expects complaints and grievances to be first resolved at the institution level. Complaints should only be directed to the HLC if they are deemed to affect an institution's accreditation.

Global University has been approved as a participating institution in the National Council for State Authorization Reciprocity Agreements (NC-SARA). If, after following the sequence referred to above, a complaint is not resolved to the student's satisfaction, and if the state in which they live is a SARA member state (go to www.NC-SARA.org, click on "states"), they may appeal to the portal agency of their state (see http://nc-sara.org/content/state-portal-agency-contacts). The SARA complaint process can be found in the SARA Policies and Standards at https://nc-sara.org/student-complaints-process.

Tracking and Addressing Student Complaints

Global University takes complaints and grievances seriously. The Student Services Department of GU's Academic Affairs Office maintains and monitors a complaint or grievance file. Complaints received usually concern two categories: (1) course content, or (2) the course delivery and support system.

- Complaints relating to course content are referred to the University Materials Development (UMD) Department and to the course professor. A student representative will contact the student with an answer to the student's question(s) or a solution to the student's problem.
- Complaints regarding the delivery and support system are referred to the Student Services Department. A student representative will contact the student to resolve the difficulty. In some cases, this prompts the creation of new policies or procedures to improve the delivery system.

In more difficult or complex situations, especially those problems spanning more than one department, the complaint is referred to the provost. As necessary, the Academic Affairs Committee will also become involved to resolve student complaints in a timely and satisfactory manner.

A student can file a grievance with Global University by choosing any one of the following contacts:

1. A student may contact a Global University faculty member or network office staff member by email, phone, fax, post / mail, or in person. Often, problems are easily resolved at this level.
2. A student may contact the Student Services Department of Global University by email, phone, fax, post / mail, or in person. Student Services personnel are trained to resolve student concerns.
3. A student may contact any administrator of Global University by email, phone, fax, post / mail, or in person. In these cases, the matter typically requires a period of investigation in order to be resolved.

Once a concern, complaint, or grievance is received, every effort will be made to resolve the issue quickly. Should a student not be satisfied with the resolution, they may appeal the decision to the International Office of Global University, directly to the Provost's Office. Should a student not be satisfied with the resolution, the student can contact the Provost's Office and request that the issue be addressed by the Global University Academic Affairs Committee. A decision by the Academic Affairs Committee will be deemed final.

Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. These rights include:

1. The right to inspect and review education records within 45 days of the day Global University receives a request for access. Students should submit to the registrar a written request that identifies the record(s) they wish to inspect. The registrar will make arrangements for access and

notify students of the time and place the records may be inspected. In place of inspecting the record(s), students may request that records be copied and mailed to them. In this case, students will pay postage and a copy fee of 15 cents (USD) per page.

2. The right to request the amendment of education records students believe are inaccurate or misleading. Students may ask the university to amend a record they believe is inaccurate or misleading. They must write to the registrar, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the university decides not to amend the record as requested, the university will notify students of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to students when they are notified of the right to a hearing.
3. The right to request in writing that certain directory information only be disclosed with the student's written consent. Unless otherwise requested, directory information such as the student's name, mailing address, dates of attendance, enrollment status, graduation status, and other institutions attended may be released without written consent. Non-directory information such as student ID number, Social Security number, date of birth, email address, phone number, and grades may only be released with the student's written consent except where FERPA authorizes disclosure without consent. Exceptions include disclosure to federal, state, and local authorities as well as school officials with legitimate educational interest. A school official is a person employed by the university in an administrative, supervisory, academic, research, or support staff position; a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill their professional responsibility.

The student has the right to file a complaint with the US Department of Education concerning alleged failures by GU to comply with the requirements of FERPA. Contact information for the office that administers FERPA is as follows: Family Policy Compliance Office; Department of Education Building; 400 Maryland Avenue, SW; Washington, DC 20202-5920; Phone: 1-800-USA-LEARN (1-800-872-5327).

INSTRUCTIONAL TECHNOLOGY AND RESOURCES

Learning with Technology

Global University prioritizes accessibility for all students, regardless of their available technological resources, and therefore offers courses both in print and via the internet and other electronic media. Students with technology and internet access may submit assignments electronically and take proctored exams online. Many courses are available for PDF download. Students without access to technology may acquire printed materials containing everything needed to complete their courses. Self-paced, independent learners may collaborate with other students using GU's online learning tools and social media.

For further information about the use of technology with GU courses and their availability in electronic format, visit Global University online at www.globaluniversity.edu.

Library Resources

The Global University Library, located at the International Office in Springfield, Missouri, holds resources that support the curriculum of GU programs and may be utilized for general research. It offers more than 25,000 physical volumes, including books, reference materials, periodicals, maps, microfiche, audio and video materials, and vertical files.

For undergraduate and graduate students, CREDO Reference, Academic Search Elite, and American Theological Library Association (ATLA) databases, which provide access to thousands of e-books, peer-reviewed journals, and general reference resources, are available via the Library website at www.library.globaluniversity.edu.

Due to lack of research requirements, Berean School of the Bible students cannot access proprietary databases. However, thousands of freely available resources are available through the Library website.

Students may also direct research questions to a reference librarian using the "Ask-A-Librarian" feature. Global University is continually expanding its online information services to support and enhance the distance learning experience.

FINANCIAL INFORMATION

Global University is a not-for-profit institution. Students are charged only what is necessary to provide appropriate educational services for distance learning. Due to changing economic conditions, GU reserves the right to revise charges but makes every effort to keep costs as low as possible.

Fees and Tuition

Students enrolling in Berean School of the Bible courses for the first time must pay a one-time application fee. Course tuition and materials prices are listed on the Berean School of the Bible order form. Adult continuing education course tuition includes all student services such as grading of examinations and service learning requirement reports, responses to student inquiries regarding course content, and maintenance of student transcripts.

Miscellaneous fees that may be incurred in addition to the costs described above include the program completion fee, diploma replacement fee, exam retake fee, and expediting fee.

Cancellation and Refund Policy

We strive to develop instructional materials and programs that will be completely satisfactory to the students who enroll with us. However, if it is necessary for you to withdraw from a course, the following refund policy will apply:

1. No refund of the application fee will be made after five (5) business days.
2. You may withdraw from a course if the course status is "In Progress."
   a. You may cancel a course enrollment within five (5) business days after the date on which your order was placed. If you cancel a course enrollment during this time, you will be given a complete refund of all tuition paid, less shipping and handling fees. Communication of cancellation may be made online (go to "Documents and Forms" on the Berean School of the Bible page of GU's website).
   b. You may request to withdraw from a course from five (5) business days and up to six (6) months from the date the order was placed and be refunded 50 percent of the tuition paid.
   c. No refunds are given for course withdrawals requested after six (6) months from the date the order was processed.
3. Refunds will be given on textbooks returned in resalable condition, less a 20 percent restocking fee. No refunds will be given for Independent-Study Textbooks or Study Guides.

Please report any discrepancies with the order within thirty (30) days of the invoice date.

Withdrawal Process

Requests to withdraw from a program of study should be submitted online (go to "Documents and Forms" on the Berean School of the Bible page of the GU website) or directed to the Registrar's Office:

Email: registrar@globaluniversity.edu
Fax: 417.863.9621, Attention: Registrar
Phone: 800.443.1083
Mail: Global University
Attention: Registrar
1211 S. Glenstone Ave.
Springfield, MO 65804-0315 USA

Requests to withdraw from a course should be submitted online (go to "Documents and Forms" on the Berean School of the Bible page on the GU website) or directed to Customer Service:

Email: customerservice@globaluniversity.edu
Fax: 417.862.5318, Attention: Customer Service
Phone: 800.443.1083
Mail: Global University
Attention: Customer Service
1211 S. Glenstone Ave.
Springfield, MO 65804-0315 USA

SERVICES, POLICIES, AND PROGRAMS

Academic Counseling

While Berean School of the Bible strives to provide as much assistance as possible in the planning of educational programs, students are responsible for the completion of all required coursework. BSB personnel may advise and assist students in establishing educational goals and planning a proper sequence of courses. However, it is the interest and self-discipline of students that will determine success in meeting those goals.

Student Status

Students may have as much time as they need to complete Berean School of the Bible programs. However, if there is no activity (enrollment or completion) on a student's record for 18 months, the student is moved to inactive status. If the student chooses to resume studies at a later date, he or she may find that some program requirements have changed and additional coursework may be required.

Time Limit for Completing a Course

Global University Berean School of the Bible courses must be completed within six (6) months from the date the order is processed by Global University. Students are expected to complete their studies within this prescribed length of time.

Examinations

Mastery of a course is determined by the successful completion of examinations. Successful completion means the student has earned at least 70 percent of the points available for the course. Chapter review tests (called "Test Yourself") and unit progress evaluations (usually located in the back of the IST) should be completed before proceeding through the remainder of the course. These self-graded evaluations are designed to help the student assess his or her mastery of the course. Answer keys for the chapter tests and unit progress evaluations are usually located in the back of the IST. (In the previous curriculum, a mid-course evaluation and answer key were included in each course Study Guide. Seven of these courses are still being studied and serviced.)

A final examination is required for every course. Examinations are to be taken closed-book (without the use of books, Bibles, notes, or other materials). If a student fails an examination, he or she is allowed one retake and is charged a retake fee. An alternate exam will be administered for the retake. The score received on the retake examination, whether higher or lower than the original exam score, is the final score. If a student fails the retake exam, he or she must re-enroll in the course by paying the current tuition fee and then pass the final examination in order to receive credit for the course.

All Berean School of the Bible ministerial examinations are offered online, which allows students to receive their final exam grade immediately after completion.
Visit www.globaluniversity.edu for more information.

Berean School of the Bible Grading System

Courses are graded based on the following scale:

90–100%	A	4.0	Superior
80–89%	B	3.0	Good
70–79%	C	2.0	Satisfactory
0–69%	F	0.0	Fail

Recommended Reading

A supplementary reading text is recommended for each Berean School of the Bible course. These texts are not required, but students are strongly encouraged to acquire and read them as part of completing each course. Recommended reading texts can be purchased through Global University.

Service Learning Requirements

Most Berean courses require a service learning requirement (SLR) assignment. (Older courses do not have SLRs.) This is an opportunity for the student to practice in ministry the concepts being learned. The report form must be submitted to Global University. A grade for the course will not be assigned until the student has satisfactorily completed this assignment.

Transcripts

A transcript of coursework completed through Berean School of the Bible is available upon request and / or authorization of the student. Transcripts may be faxed, mailed, or emailed. Alternatively, students may view and print their Student Subject list via the student portal, accessible through Global University's website.

Students must give written consent before Global University can release transcripts. A transcript request form can be downloaded from Global University's website at https://globaluniversity.edu/wp-content/uploads/2020/04/TranscriptRequest.pdf.

Transfer of Credit

Applicable coursework done at other Bible colleges of recognized standing may be transferred. Courses considered for transfer must be compatible with Berean School of the Bible courses.

Students should request official transcripts from all institutions they would like evaluated. A transcript is official when it is sent from the original institution directly to Global University in a sealed envelope. Global also accepts transcripts sent electronically from a valid electronic transcript service such as Parchment, JST, or National Student Clearinghouse. All

transcripts and other pertinent documents should be on hand at the time of application. Students who plan to take courses from another school to transfer back to finish a BSB program of study must request that an official transcript be sent to Global University BEFORE completing their last BSB course. Transcripts may be submitted in either English or Spanish. Transcripts that are issued in other languages must be accompanied by an official English-language translation.

No more than 50 percent of the courses required for a diploma or any credential level may be transferred into a student's program. Transfer credit is granted only for courses in which a grade of "C" or better (2.0 on a 4.0 scale) has been earned. Courses in which a grade of "pass" is received must be certified by the school as being equivalent to Berean School of the Bible's standard for a "C" or higher to be accepted in transfer. In all cases, Berean School of the Bible reserves the right to determine whether it will accept transfer credits from another academic institutions.

Student Inquiries and Comments

Students may submit questions at any time during their coursework. Questions will be answered by a full-time faculty member of Berean School of the Bible. Students may email comments or questions to bsbcontent@globaluniversity.edu.

Programs Offered

Berean School of the Bible offers adult continuing education programs leading to diplomas and certificates. Diplomas are offered in (1) Ministerial Studies, (2) Ministerial Studies with Leadership Honors, (3) Bible and Doctrine*, (4) Royal Rangers Organizational Leaders**, and (5) Momentum Training**. Certificates are offered for (1) Ministerial Studies Level One, (2) Ministerial Studies Level Two, (3) Ministerial Studies Level Three, and (4) Church Volunteer Service.

*Graduates who previously earned a Ministerial Studies diploma are not eligible to enroll in the Bible and Doctrine diploma program.

**Applicants must meet the USA Assemblies of God National Office eligibility requirements to be admitted to these diploma programs.

Study Groups

Global University provides the opportunity to bring the benefits of group study to students in the local church or district setting. Local churches may register as a Berean study group. District council offices may partner with Berean to offer a District School of Ministry. When the biblical content and practical training in the course materials are combined with the experience and dedication of local leaders, the student receives the benefits of the classroom plus systematic and practical instruction in Berean courses. Students studying in the local church also have the opportunity to immediately apply the concepts they are learning as they minister in their churches and communities.

A study group is not an extension site where students are taught by a professor provided by the home campus. It is a group of students who enroll in a course together and are guided through that course by a local facilitator.

Students who desire to study in a group setting are encouraged to consult with local church leaders about starting a Berean study group in their church.

Pastors interested in learning more about church-based study groups may contact Global University's Director of Study Groups or visit the "Study Group" page on the GU website at www.globaluniversity.edu.

Instructional Facilitator's Manuals

Instructional Facilitator's Manuals (IFMs) are available for many Berean School of the Bible courses. These manuals include lesson plans, discussion questions, and teaching aids to assist students who study in groups. Contact the GU Student Services office for further information.

PROGRAM REQUIREMENTS

Global University's Berean School of the Bible provides Bible and ministry education and training at an adult continuing education academic level. Berean courses do not earn college credit. However, courses may transfer as credit into a Global University undergraduate degree program under strict guidelines. The student should contact Global University to determine if his or her completed Berean courses are eligible for transfer as college credit. At least 50 percent of a student's coursework must be completed through Berean School of the Bible in order to earn a BSB certificate or diploma.

Diploma and Certificate Programs

The diploma and certificate programs are intended to prepare students for various levels of ministry, including both credentialed and lay ministry roles in the church.

The overarching goals for these programs include demonstrated achievement at the adult continuing education level in the following areas. After successfully completing a Berean program, the student will be able to:

- Demonstrate basic proficiency in Bible study methodology, especially as this discipline contributes to sermon preparation.
- Demonstrate a practical knowledge of the organization and basic content of the Old and New Testaments.
- Demonstrate a thorough knowledge of the theological principles and doctrines that serve as a foundation of Pentecostal Christian faith.
- Apply relevant fundamental biblical and theological principles in local ministry contexts. These principles include management of interpersonal conflicts, a standard of exemplary ethical conduct, and the servant-oriented use of spiritual authority.
- Demonstrate fundamental proficiency in a variety of pastoral leadership functions, including ecclesial responsibilities, preaching, administration, and chairing meetings.
- Continue the appreciation and practice of lifelong learning.

Students who progress through the levels of the program will show increased ability in these areas. The strategies used to assess the achievement of these goals include end-of-course examinations, service learning requirement ministry reports, credentialing examinations with the parent denominational organization, and graduate follow-up survey results.

Ministerial Studies Program

One of the primary purposes of Global University's Berean School of the Bible is to provide training for ministerial candidates who are unable to attend a residential Bible college. Ministerial training is also available through Global University's Undergraduate School of Bible and Theology for degree credit. The Berean School of the Bible Ministerial Studies Diploma is available in Spanish. For more information, request a copy of our Spanish catalog. Students must complete at least 50 percent of their courses in the same language in which their diploma or certificate will be issued.

If you are preparing for ministerial credentials with the Assemblies of God, contact your district office. Your district may have specific requirements that differ from the requirements listed here. Ministerial credentials are issued by the General Council Credentials Committee upon recommendation of the appropriate district, **not** by Global University.

Action by the General Presbytery of the Assemblies of God has periodically changed course requirements for the Ministerial Studies Diploma. Students who began a program level under earlier requirements may be allowed to complete that level before moving to the current program requirements. Please contact Global University with questions related to completing earlier program requirements.

If you live in the USA but are not affiliated with the Assemblies of God, you may elect to substitute THE 411 *The Church: Pentecost to the Reformation* for THE 142 *The Assemblies of God History, Missions, and Governance*. All other diploma program courses are required. If you live outside the USA, contact the national church in your country to determine what courses might be used to meet training requirements. Completion of the Ministerial Studies Diploma as described here does not guarantee you will meet specific requirements in your country. Neither does meeting these requirements qualify you for ministerial credentials in the USA if you do not live in the USA.

Ministerial Studies Diploma

Upon completion of the Ministerial Studies Diploma (including all three levels of study), the student will have met the minimum academic requirements to apply for the ordination process with the General Council of the Assemblies of God USA. Ministerial credentials are issued by the General Council upon the recommendation of the appropriate district, **not** by Global University. Successful completion of the Ministerial Studies Program (or any individual level) should prepare the student for credentialing interviews and tests. The student will have mastered basic Bible content (Old and New Testaments), theological principles, and practical ministry skills for service in a church leadership position. Global University recommends that ministerial students contact their Assemblies of God district office to inquire about the credentialing requirements and process.

Level One (Certified)

Upon completion of the Level One Ministerial Certificate, a student should have met the academic requirements to apply for certified minister status in the General Council of the Assemblies of God USA. This includes a working knowledge of Bible study methods, New Testament content, and Pentecostal doctrine. He or she should also possess the basic skills needed to begin serving in a ministerial role in the local church.

BIB 114	Christ in the Synoptic Gospels
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible
BIB 212	New Testament Survey
BIB 214	Old Testament Survey
MIN 171	A Spirit-Empowered Church: An Acts 2 Ministry Model
MIN 181	Relationships and Ethics in Ministry
MIN 191	Beginning Ministerial Internship
THE 114	Introduction to Pentecostal Doctrine
THE 142	Assemblies of God History, Missions, and Governance
THE 211	Introduction to Theology: A Pentecostal Perspective

Level Two (Licensed)

Upon completion of the Level Two Ministerial Certificate, a student should have met the academic requirements to apply for licensed minister status in The General Council of the Assemblies of God USA. This includes a mastery of specified Bible content, systematic theology, and ministry skills.

BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
BIB 215	Romans: Justification by Faith
MIN 123	The Local Church in Evangelism
MIN 223	Introduction to Homiletics
MIN 251	Effective Leadership
MIN 261	Introduction to Assemblies of God Missions
MIN 281	Conflict Management for Church Leaders
MIN 291	Intermediate Ministerial Internship
THE 245	Eschatology: A Study of Things to Come

Level Two (Licensed) Transitional Program

Students who completed their Level One (Certified) studies under the previous eleven-course plan will be required to take the following transition program as Level Two.

BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
BIB 215	Romans: Justification by Faith
MIN 171	A Spirit-Empowered Church: An Acts 2 Ministry Model
MIN 181	Relationships and Ethics in Ministry
MIN 251	Effective Leadership
MIN 261	Introduction to Assemblies of God Missions
MIN 281	Conflict Management for Church Leaders
MIN 291	Intermediate Ministerial Internship
THE 114	Introduction to Pentecostal Doctrine
THE 245	Eschatology: A Study of Things to Come

Level Three (Ordained)

Upon completion of the Level Three Ministerial Certificate, a student should have met the academic requirements to apply for ordained minister status in The General Council of the Assemblies of God USA. This includes mastery of several of the more difficult books of the Bible, advanced theological concepts, and administrative skills required for ministerial roles.

BIB 313	Corinthian Correspondence
BIB 318	Pentateuch
BIB 322	Poetic Books
MIN 325	Preaching in the Contemporary World
MIN 327	Church Administration, Finance, and Law
MIN 381	Pastoral Ministry
MIN 391	Advanced Ministerial Internship
THE 311	Prayer and Worship

Berean School of the Bible offers these courses via the internet and in electronic versions such as PDF, ePub, and Kindle. Students who are enrolled in the print version automatically have access to the online version as well. Courses are also available in a computer-based interactive format that is integrated with Logos Bible Software. Visit www.globaluniversity.edu or call our toll-free number, 800.443.1083, for more details.

Ministerial Studies with Leadership Honors Diploma

Students who are seeking a more challenging ministry and leadership training experience and are willing to invest increased time and effort should consider the Ministerial Studies with Leadership Honors Diploma, which offers the opportunity for enhanced spiritual growth both as an

individual and as an effective leader in the church. This program emphasizes the valuable influence of experienced ministry mentoring, personal discipleship and development, evangelism, and the fruitfulness of discipling others.

Students who enroll in this diploma program must accept the responsibility to find a qualified mentor, invest time in a mentor relationship, and complete additional requirements related to personal development and ministry.

In addition to completing the course requirements listed under the Ministerial Studies Diploma above, students must complete the following requirements:

- Fifteen hours of mentor meetings (including via electronic means) while completing each program level (Level One, Level Two, and Level Three). Students who complete the entire Leadership Honors Program will have completed a minimum of forty-five mentoring hours.
- A capstone project for each of the three program levels. Additional information is available in the course description section.
- Service learning requirements (SLRs) completed under the supervision of a mentor.
- Complete additional requirements for each level as outlined in the Capstone: Project and Mentoring Guidelines.

Students who successfully complete all Leadership Honors requirements for Level One will be credited with the Intermediate Ministerial Internship. Students who successfully complete all Leadership Honors requirements for Level Two will be credited with the Advanced Ministerial Internship.

Level One (Certified)

CAP 0110	Level 1 Capstone Project
BIB 114	Christ in the Synoptic Gospels
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible
BIB 212	New Testament Survey
BIB 214	Old Testament Survey
MIN 171	A Spirit-Empowered Church: An Acts 2 Ministry Model
MIN 181	Relationships and Ethics in Ministry
MIN 191	Beginning Ministerial Internship
THE 114	Introduction to Pentecostal Doctrine
THE 142	Assemblies of God History, Missions, and Governance
THE 211	Introduction to Theology: A Pentecostal Perspective

Level Two (Licensed)

CAP 0120	Level 2 Capstone Project
BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
BIB 215	Romans: Justification by Faith
MIN 123	The Local Church in Evangelism
MIN 223	Introduction to Homiletics
MIN 251	Effective Leadership
MIN 261	Introduction to Assemblies of God Missions
MIN 281	Conflict Management for Church Leaders
MIN 291	Intermediate Ministerial Internship
THE 245	Eschatology: A Study of Things to Come

Level Three (Ordained)

CAP 0130	Level 3 Capstone Project
BIB 313	Corinthian Correspondence
BIB 318	Pentateuch
BIB 322	Poetic Books
MIN 325	Preaching in the Contemporary World
MIN 327	Church Administration, Finance, and Law
MIN 381	Pastoral Ministry
THE 311	Prayer and Worship

Bible and Doctrine Diploma

Upon completion of the Bible and Doctrine Diploma, students should have a basic knowledge of Bible and theology that will help them in lay ministry roles such as Sunday school instruction, in sharing the gospel with friends and neighbors, and in their personal devotional life. This diploma is designed to prepare students for Christian living, and it **cannot** be earned after the completion of the Ministerial Studies or the Ministerial Studies with Leadership Honors programs. Ideal for the layperson who desires a deeper knowledge of God's Word, the Bible and Doctrine Diploma is awarded upon satisfactory completion of the following courses. The seventeen (17) courses required for this diploma are listed below in the recommended order of study.

Sequence One

BIB 114	Christ in the Synoptic Gospels
BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible
BIB 212	New Testament Survey
BIB 214	Old Testament Survey
BIB 318	Pentateuch
THE 114	Introduction to Pentecostal Doctrine
THE 311	Prayer and Worship

Sequence Two

BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
BIB 215	Romans: Justification by Faith
BIB 313	Corinthian Correspondence
BIB 316	Geography of the Holy Land
BIB 322	Poetic Books
THE 211	Introduction to Theology: A Pentecostal Perspective
THE 221	Systematic Theology 1
THE 222	Systematic Theology 2
THE 245	Eschatology: A Study of Things to Come

Momentum Training Diploma

The completion of this program is only possible through participation in the Momentum Training Series (MTS) provided by the Assemblies of God National Office (USA). Graduates who have previously earned a diploma through Berean School of the Bible are not eligible to enroll in the Momentum Training Diploma program. If an actively enrolled student should want to withdraw from another BSB diploma program in order to enroll in the Momentum Training program, that student should contact Global University's US Student Services.

Berean School of the Bible cooperates with the Assemblies of God National Office by offering a Momentum Training Diploma in conjunction with the MTS certification. Students wanting to enroll in the Momentum Training Diploma must complete the MTS certification with the Assemblies of God National Office and provide a copy of the certificates for their student records before receiving their diploma. Information regarding the Momentum Training Series can be found at https://momentumtrainingseries.com/. In addition to the completion of the MTS, the following courses must be completed for the Momentum Training Diploma:

Bible:

BIB 114	Christ in the Synoptic Gospels
BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible
BIB 212	New Testament Survey
BIB 214	Old Testament Survey

Theology:

THE 114	Introduction to Pentecostal Doctrine
THE 211	Introduction to Theology: A Pentecostal Perspective

Ministry:

MIN 123	The Local Church in Evangelism
MIN 171	A Spirit-Empowered Church: An Acts 2 Ministry Model
MIN 251	Effective Leadership

Royal Rangers Organizational Leaders Diploma

This program can be completed only through participation in a Royal Ranger ministry at your local church. The Royal Rangers National Office, in cooperation with Global University's Berean School of the Bible, offers Royal Rangers Organizational Leaders Training. This training program is available to all Royal Ranger leaders involved in leadership roles above the local church level. To learn more about the Royal Rangers Organizational Leaders Training program, visit this website: http://www.royalrangers.com and https://royalrangers.com/~/link.aspx?_id=0E2F348A35D14E4FB425E93CCDE7802F&_z=z.

Educational Requirements

Royal Rangers Organizational Leaders Training includes an educational component offered by Berean School of the Bible. This course of study prepares individuals for ministry to boys and their families through the mastery of basic Bible content, theological principles, and general ministry skills.

These courses also meet the educational requirements for USA Assemblies of God Certified Minister and Licensed Minister credentials, allowing individuals to pursue ministerial credentials with their respective districts should they so choose. (Additional requirements will apply.)

Students who want to enroll in this diploma program must complete a Royal Rangers Organizational Leaders Diploma enrollment application (https://globaluniversity.edu/wp-content/uploads/2020/03/RoyalRangersEnrollment.pdf), which must be signed by a pastor, confirming their involvement in the Royal Ranger ministry. In addition to completing the organizational leaders training requirements administered through the USA Royal Rangers Ministries National Office, the following courses must be completed for the Royal Rangers Organizational Leaders Diploma (also available in Spanish):

Bronze Tier

BIB 114	Christ in the Synoptic Gospels
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible
BIB 212	New Testament Survey
BIB 214	Old Testament Survey
THE 211	Introduction to Theology: A Pentecostal Perspective

Silver Tier

MIN 123	The Local Church in Evangelism
MIN 171	A Spirit-Empowered Church: An Acts 2 Ministry Model
MIN 181	Relationships and Ethics in Ministry
MIN 191	Beginning Ministerial Internship*
THE 114	Introduction to Pentecostal Doctrine
THE 142	Assemblies of God History, Missions and Governance

Gold Tier

BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
BIB 215	Romans: Justification by Faith
MIN 223	Introduction to Homiletics
THE 245	Eschatology: A Study of Things to Come

Platinum Tier

MIN 251	Effective Leadership
MIN 261	Introduction to Assemblies of God Missions
MIN 281	Conflict Management for Church Leaders
MIN 291	Intermediate Ministerial Internship**
MIN 441	Leadership in Christian Education

*Students who complete the first nine (9) courses have satisfied the educational requirements for the certified minister credential and may apply for the credential with their district office.

**Students who complete the first nineteen (19) courses have satisfied the educational requirements for the licensed minister credential and may apply for the credential with their district office.

Church Volunteer Service Certificate

This certificate program provides basic training for church volunteers serving in the local church. The program is ideal for volunteers, second-tier leadership (i.e. deacons), or for personal enrichment. Upon the completion of the Church Volunteer Service Certificate, students should have a basic understanding of the Bible and God, and a passion for serving others in the local church.

Graduates who have previously earned a diploma through Berean School of the Bible are not eligible to enroll in the Church Volunteer Service Certificate program. If an actively enrolled student should want to withdraw from another BSB diploma program in order to enroll in the Church Volunteer Service Certificate, that student should contact Global University's US Student Services.

The Church Volunteer Service Certificate is awarded upon the satisfactory completion of the following courses:

Bible Level

BIB115	Acts: The Holy Spirit at Work in Believers
BIB121	Introduction to Hermeneutics: How to Interpret the Bible
BIB212	New Testament Survey
BIB214	Old Testament Survey
BIB318	Pentateuch

Service Level

MIN123	The Local Church in Evangelism
MIN181	Relationships and Ethics in Ministry
MIN251	Effective Leadership
MIN261	Introduction to Assemblies of God Missions

Theology Level

THE114	Introduction to Pentecostal Doctrine
THE245	Eschatology: A Study of Things to Come
THE311	Prayer and Worship

COURSE DESCRIPTIONS

Explanation of Course Numbering

Course descriptions are grouped into four divisions:

BIB = Bible

THE = Theology / History

MIN = Ministry / Practical Theology

CAP = Capstone Projects

Continuing Education Units (CEUs)

Continuing education units are a nationally recognized standard used by the educational community to measure participation in learning activities. Global University has followed acceptable guidelines in determining the number of units that can be earned by the completion of each course. The relative significance and approximate amount of time required to complete each course are indicated by the number of units; these units cannot be equated with college credits.

Course Materials

Materials required: When you enroll in a course in the ministerial sequence, you will receive an Independent-Study Textbook (IST), a comprehensive book that serves as teacher, textbook, and study guide. The last section of the printed IST is the Essential Course Materials (ECM) containing unit progress evaluations (UPEs), answer keys, the service learning requirement (SLR), and other instructional aids.

Nine courses not in the ministerial sequence do not have ISTs, ECMs, UPEs, or SLRs. Instead, a Study Guide (SG) and a separate textbook are the required study materials. In the middle of these SGs is a midcourse evaluation, a self-graded test to check your progress in the course. The Study Guide provides additional teaching, reading assignments, and study questions as it leads you through the textbook.

The Holy Bible is a primary textbook, along with the listed text, for all courses.

Materials recommended: Global University and the Assemblies of God executive leadership strongly recommend students acquire and read the recommended textbooks for each ministerial sequence course. Not only will this reading enhance learning in the subject, but these books will also provide valuable resources in later ministry.

The Instructional Facilitator's Manuals (IFMs) listed with some courses are described in the catalog section titled "Services, Policies, and Programs."

Berean courses are available in various delivery formats. Most of the courses are available in digital format online, in various electronic formats, and in a digital library system package (through Logos Bible Software). If you choose to study using the Logos-based learning package, you will receive an entire library of Bibles and reference titles for your computer. Course materials are designed to interact with this library to add an enhanced dimension to your study. See our order form for pricing on digital resources. The following letters following each course title identify available formats for that course:

D Available in all digital formats (online, Logos digital library, and electronically: PDF, ePub, and Kindle)

I Available on the Global University website as an interactive online course

L Available as part of a digital Logos library system

E Available in electronic form: PDF, ePub, and/or Kindle

Bible Division

BIB 114 Christ in the Synoptic Gospels *(5 CEUs)* D

An introductory study of our Lord's life and times according to the Gospels of Matthew, Mark, and Luke. It examines the historical setting, His life between the Annunciation and the Ascension, and His message and method, including His parables and miracles. Organized around three themes—(1) the world, (2) the Man, and (3) the message—this introduction helps to fuse our understanding of His life and work with our commitment to live by the values He taught and demonstrated.

Materials required:
Christ in the Synoptic Gospels (IST) by Michael R. McClaflin

Materials recommended:
Life of Christ by Ralph M. Riggs

IFM available

BIB 115 Acts: The Holy Spirit at Work in Believers *(5 CEUs)* D

A thorough study of the content, purposes, principles, and applications of Acts. The course emphasizes the role of the Holy Spirit in the early church and today. Attention is given to the geographical, numerical, cultural, and theological growth of the church from Jerusalem to Rome. The journeys of Paul are examined as the background for his epistles.

Materials required:
Acts: The Holy Spirit at Work in Believers (IST) by George O. Wood

Materials recommended:
Acts: A Logion Commentary by Stanley M. Horton

IFM available

BIB 117 Prison Epistles: Colossians, Philemon, **Ephesians, and Philippians** *(5 CEUs)* D

A practical study of the principles Paul wrote to the churches during his imprisonment. The concepts are presented in language that is easy to understand with explanations, illustrations, and applications that make the concepts helpful to students in both their personal lives and ministries.

Materials required:
Prison Epistles: Colossians, Philemon, Ephesians, and Philippians (IST) by LeRoy Bartel

Materials recommended:
Ephesians by Francis Foulkes

IFM available

BIB 121 Introduction to Hermeneutics: How to Interpret the Bible *(5 CEUs)* D

An introductory course on the principles for interpreting Scripture. It summarizes the need for hermeneutical principles and explores the qualifications, tools, and goals of a biblical interpreter. This is followed by a historical survey of hermeneutics from early Jewish interpreters to the present. The course includes a unit on the general and specific principles for interpreting the Bible, a unit on genres, and a unit on applying the principles. Students develop skills by practicing the principles in the provided exercises.

Materials required:
Introduction to Hermeneutics: How to Interpret the Bible (IST) by Quentin McGhee, Carl Gibbs, and Willard Teague

Materials recommended:
Dictionary of Hermeneutics by James D. Hernando

IFM available

BIB 212 New Testament Survey *(5 CEUs)* D

A survey course giving the student background for understanding, teaching, and applying the principles of the New Testament. Key facts from each book of the New Testament are highlighted in a manner that can be used in preaching and teaching.

Materials required:
New Testament Survey (IST) by Global University staff and faculty

Materials recommended:
Encountering the New Testament by Walter A. Elwell and Robert W. Yarbrough

IFM available

BIB 214 Old Testament Survey *(5 CEUs)* D

A practical approach to the Old Testament that gives students material they can use in teaching and preaching. It covers significant details from every book in the Old Testament in an inspirational yet informative manner.

Materials required:
Old Testament Survey (IST) by Global University Staff and Faculty

Materials recommended:
They Spoke from God edited by William C. Williams

IFM available

BIB 215 Romans: Justification by Faith *(5 CEUs)* D

An in-depth study of the book of Romans. It focuses on Paul's systematic explanation of the gospel to the Romans and offers insight into the doctrines of sin, salvation, and sanctification. Students will learn how union with Christ and the indwelling Holy Spirit leads to spiritual growth.

Materials required:
Romans: Justification by Faith (IST) by William F. Lasley, with sermon notes by Richard Dresselhaus

Materials recommended:
Romans by F. F. Bruce

IFM available

BIB 313 Corinthian Correspondence *(5 CEUs)* D

A study of 1 and 2 Corinthians, providing the student with truths for teaching and preaching as well as practical assistance in dealing with the issues facing today's church. The student will learn how Paul instructed the Corinthians to deal with division and difficulty. By applying these same principles, the student will be prepared to deal with the challenges of ministry in the twenty-first century.

Materials required:
Corinthian Correspondence (IST) by James D. Hernando

Materials recommended:
1 and 2 Corinthians by Stanley M. Horton

IFM available

BIB 316 Geography of the Holy Land *(4 CEUs)* E

An overview of the geography of Bible lands, including climate, roads, distances between key cities, and dynamic relationships between regions. The main areas of study are Galilee, Samaria, Judea, the South, and the Sinai Peninsula. This course lessens the distance between the Scriptures and the reader and improves skills of interpreting, applying, and proclaiming the Word of God. The atlases consist of two- and three-dimensional satellite maps, a description of each region, aerial pictures with complete explanations, and a biblical / historical review of each area.

Materials required:
Geography of the Holy Land (SG) by Waverly Nunnally
The Holy Land Satellite Atlas, Volumes 1 and 2 by Rohr Productions

BIB 318 Pentateuch *(5 CEUs)* D

A study of Genesis, Exodus, Leviticus, Numbers, and Deuteronomy with a practical approach that will provide preaching and teaching material. The Pentateuch forms the foundation on which the New Testament covenant is based and is an important study for anyone desiring to understand the entire Bible more completely.

Materials required:
Pentateuch (IST) by Roger Cotton

Materials recommended:
The Dictionary of the Old Testament: Pentateuch edited by T. Desmond Alexander and David W. Baker

IFM available

BIB 322 Poetic Books *(5 CEUs)* D

A study of the five books of poetry or wisdom: Job, Psalms, Proverbs, Ecclesiastes, and Song of Songs. These books cover issues like suffering, parenting, and the fear of the Lord, teaching us how to live. The course is designed to help the student in his or her own walk with God and in ministering to others who need instruction.

Materials required:
Poetic Books (IST) by Scott Ellington

Materials recommended:
A Psalm in Your Heart, Volumes 1 and 2 by George O. Wood

IFM available

BIB 378 Apologetics: Understanding and Defending Your Faith *(4 CEUs)* E

A philosophical study of the evidential basis for Christian faith. This course helps students to explore the relationship between faith and reason and to develop a reasoned defense of the Christian worldview against rivals such as naturalism and humanism.

Materials required:
Apologetics: Understanding and Defending Your Faith (SG) by Global University staff and faculty
Know Why You Believe by Paul E. Little

Theology / History Division

THE 114 Introduction to Pentecostal Doctrine *(5 CEUs)* D

An examination of the four cardinal doctrines of the Assemblies of God: salvation, baptism in the Holy Spirit, healing, and the second coming of Christ. After an introductory unit on the importance of doctrine, there is a unit of study on each of the doctrines. This course is essential to further understanding the complete Pentecostal message as presented in other courses.

Materials required:
Introduction to Pentecostal Doctrine (IST) by Zenas J. Bicket

Materials recommended:
What the Bible Says about the Holy Spirit by Stanley M. Horton

IFM available

THE 142 Assemblies of God History, Missions, and Governance (5 CEUs) D

A study of the historical development of the Assemblies of God, the history of the missions movement in the Assemblies of God, and the ecclesiastical governance of the Fellowship. Attention is given to the General Council Constitution and Bylaws in relation to credentialed ministers, local churches, and district councils.

Materials required:
Assemblies of God History, Missions, and Governance (IST) by Gary McGee, Annette Newberry, and Randy J. Hedlun

Materials recommended:
People of the Spirit by Gary McGee
This Gospel Shall Be Preached, Volumes 1 and 2, by Gary McGee
Robert's Rules of Order, Newly Revised, 10th edition, by Henry M. Robert III, et. al.

IFM available

THE 211 Introduction to Theology: A Pentecostal Perspective *(5 CEUs)* D

A study of historic Christian doctrines as expressed through Protestant and evangelical traditions. The course provides a complete study of the "Statement of Fundamental Truths" of the General Council of the Assemblies of God.

Materials required:
Introduction to Theology: A Pentecostal Perspective (IST) by Johnny Ford

Materials recommended:
Bible Doctrines by William F. Menzies and Stanley M. Horton

IFM available

THE 221 Systematic Theology 1 *(4 CEUs)* E

A study of bibliology (the doctrine of Scripture, with a focus on the nature of revelation and the inspiration and authority of Scripture and the development and transmission of the canon); theology proper (the doctrine of God's existence, attributes, works, and the Trinity); Christology (the theology of the Person and work of Jesus Christ, including consideration of His names, nature, offices, humiliation, atoning death, resurrection, and exaltation); anthropology (the theology of the human condition—origin, nature, and fall); and soteriology (the divine plan of salvation—regeneration, justification, adoption, sanctification, and deliverance—for the believer).

Materials required:
Systematic Theology 1 (SG) by Global University staff and faculty
Systematic Theology: A Pentecostal Perspective edited by Stanley M. Horton

THE 222 Systematic Theology 2 *(4 CEUs)* E

A study of pneumatology (the distinctive Pentecostal doctrine of the Holy Spirit, focusing on the divinity and personality of the Spirit and the work of the Spirit in applying to believers the benefits of Christ's work: sanctification by the Spirit); ecclesiology (the doctrine of the church, including its definition, mission and purpose, organization, and ordinances); angelology (the doctrine of angels—their creation, nature, fall, and work); and eschatology (the doctrine of the last things, including the second coming, resurrections, judgments, and final state).

Materials required:
Systematic Theology 2 (SG) by Global University staff and faculty
Systematic Theology: A Pentecostal Perspective edited by Stanley M. Horton

Materials recommended:
DVD: The Promise of Power

THE 245 Eschatology: A Study of Things to Come *(5 CEUs)* D

A biblical study of end-time events written from a Pentecostal perspective. The course studies the Rapture plus various views of the Tribulation and the Millennium. It provides excellent material for teaching and preaching on the second coming of Christ.

Materials required:
Eschatology: A Study of Things to Come (IST) by Zenas J. Bicket

Materials recommended:
Our Destiny by Stanley M. Horton

IFM available

THE 311 Prayer and Worship *(5 CEUs)* D

An overview of the biblical teaching on prayer and worship leads to practical considerations for cultivating intimacy with Christ in every aspect of life, from personal, private prayer to corporate celebration. Students will discover the joys and benefits of a dynamic prayer life and gain a fresh appreciation for the many ways in which the Holy Spirit makes prayer and worship both meaningful and powerful. An examination of some of the common challenges of prayer, such as learning to hear God's voice, the problem of unanswered prayer, and what to do when it seems God is not speaking, is followed by practical insight for becoming more effective and fervent prayer warriors.

Materials required:
Prayer and Worship (IST) by Cheryl Taylor and Russ Michaels

Materials recommended:
The Spirit Helps Us Pray by Robert L. Brandt and Zenas J. Bicket

IFM available

THE 351 History of the Church *(4 CEUs)* E

A survey of the great movements, revivals, and conflicts that have marked the church from its earliest days to the twentieth-century Pentecostal revival. The course emphasizes that no one can properly appreciate or understand the great variety in the Christian church today without a knowledge of the vast sweep of church history preceding it.

Materials required:
History of the Church (SG) by Global University staff and faculty
The Story of the Christian Church by Jesse L. Hurlbut

THE 411 The Church: Pentecost to the Reformation *(5 CEUs)* E

An introductory study of Christianity from its birth to the beginnings of the Reformation. It enables the student to apply insights from the past to contemporary situations. This course is used only for non-AG students who are fulfilling requirements for the Ministerial Studies Diploma. It substitutes for THE 142 Assemblies of God History, Missions, and Governance.

Materials required:
The Church: Pentecost to the Reformation (IST) by Donald B. Smeeton

Ministry / Practical Theology Division

MIN 115 A Servant's Guide to Biblical Counseling *(5 CEUs)* E

This fundamental study of the ministry of a biblical counselor includes scriptural examples of constructive and destructive counseling. The author also uses the Bible to illuminate the biblical counselor's role and relationship with the counselee. The student will learn to follow principles for self-awareness and self-care; to determine when to make referrals and when to treat; to assume responsibility for the counselor's duty to warn; and to help counselees with problems such as addiction, anxiety, and guilt. Additionally, this course presents approaches for premarital and marital counseling.

Materials required:
A Servant's Guide to Biblical Counseling (IST) by James M. Harris III

Materials recommended:
Strategic Pastoral Counseling: A Short-Term Structured Model by David G. Benner

MIN 123 The Local Church in Evangelism *(5 CEUs)* D

The local church is the provenance of evangelism for reaching its community and the world. After a foundational, biblical theology of the Great Commission and the Holy Spirit's role in evangelism, this course proposes a comprehensive and integrated approach to evangelism in the local church that avoids over compartmentalizing evangelism and discipleship. It focuses on a variety of evangelism methods, the evangelistic purpose of an organized fellowship of churches, and pastoral leadership in evangelism. The largest portion of the course is devoted to the evangelistic responsibility of all believers and practical biblical instruction about effective personal evangelism.

Materials required:
The Local Church in Evangelism (IST) by Randy Hurst

Materials recommended:
The Master Plan of Evangelism by Robert E. Coleman

IFM available

MIN 171 A Spirit-Empowered Church: An Acts 2 Ministry Model *(5 CEUs)*

A biblical, comprehensive, and strategic plan requires the empowerment of the Spirit to produce spiritual fruit and a flourishing church. The strategic plan is based on Acts 2 and focuses on developing Spirit-empowered disciples who will be involved in the five functions found there: connect, grow, serve, go, and worship. Assessment tools are used to identify areas where changes are needed, and the strategic plan is used to focus on God's vision for each local church.

Materials required:
A Spirit-Empowered Church: An Acts 2 Ministry Model (IST) by Alton Garrison

Materials recommended:
A Spirit-Empowered Life: Discover the World-Changing Journey God has Designed for You by Michael Clarensau
The Acts 2 Church and Implementation Guide by Alton Garrison

MIN 181 Relationships and Ethics in Ministry *(5 CEUs)* D

A biblical approach to the relationships that are important to the minister, both personally and professionally. It looks at temperament theory and its relevance to human relations. This course examines relationships and ethics in view of the minister's personal growth, ministry challenges, people in the community, and other ministers.

Materials required:
Relationships and Ethics in Ministry (IST) by Ray Rachels

Materials recommended:
Ministerial Ethics: A Guide for Spirit-Filled Leaders by T. Burton Pierce

IFM available

MIN 191 Beginning Ministerial Internship *(6 CEUs)* D

The first of three internships to be developed for the Ministerial Studies Diploma. Each internship requires the student to work with a local pastor to gain hands-on experience in various ministry activities. This course discusses the importance of a good attitude in ministry as well as many functions of ministry such as weddings and funerals. It also emphasizes servant leadership and the minister's devotional life.

Materials required:
Beginning Ministerial Internship (student manual) by Michael Clarensau
Beginning Ministerial Internship (mentor manual) by Michael Clarensau

Materials recommended:
Spiritual Leadership by J. Oswald Sanders

IFM available

MIN 223 Introduction to Homiletics *(5 CEUs)* D

A basic study of the principles of Christian preaching. The course emphasizes biblical exposition and covers practical matters such as the preparation of sermons, sources of materials, construction of sermon components, variety of sermon types, and delivery of sermons.

Materials required:
Introduction to Homiletics (IST) by Ian Hall

Materials recommended:
Biblical Preaching by Haddon W. Robinson

IFM available

MIN 251 Effective Leadership *(5 CEUs)* D

A biblical approach to the principles of leadership. This course applies those principles in the church setting, giving the student the practical skills needed to serve in a leadership role in the local church.

Materials required:
Effective Leadership (IST) by Ron McManus

Materials recommended:
Developing the Leaders Around You by John C. Maxwell

IFM available

MIN 261 Introduction to Assemblies of God Missions *(5 CEUs)* D

An introductory course in the science of missions. It is a survey of the theology, history, and methods of Christian missions in general and within the Assemblies of God in particular. There is a special emphasis on recent developments, crucial issues, current trends, and missions as they are carried out through national and local churches.

Materials required:
Introduction to Assemblies of God Missions (IST) by Ron Iwasko and Willard Teague

Materials recommended:
Missions in the Age of the Spirit by John V. York

IFM available

MIN 281 Conflict Management for Church Leaders *(5 CEUs)* D

A biblical approach to conflict resolution. This course offers a scriptural way to deal with the inevitable occasions when conflict arises, particularly in a church setting. It offers practical principles for resolving the conflict in a manner that is pleasing to God.

Materials required:
Conflict Management for Church Leaders (IST) by Wayde I. Goodall

Materials recommended:
The Peace Maker: A Biblical Guide to Resolving Personal Conflict by Ken Sande

MIN 291 Intermediate Ministerial Internship *(6 CEUs)* D

The second of three required internships for the Ministerial Studies Diploma. This course helps the student develop the right attitude for ministry. It examines characteristics to be avoided and tests to be passed in the life of a minister. It further focuses on public aspects of ministry, such as teaching, preaching, and leading meetings. The personal life of the minister, including time management and personal health, is also discussed.

Materials required:
Intermediate Ministerial Internship (student manual) by Michael Clarensau
Intermediate Ministerial Internship (mentor manual) by Michael Clarensau

Materials recommended:
Run with the Horses by Eugene H. Peterson

IFM available

MIN 325 Preaching in the Contemporary World *(5 CEUs)* D

The purpose of this course is to help preachers present life-changing messages that connect with the world around them. The course focuses on presenting messages that are true, clear, interesting, and relevant. Students are challenged to present messages that are true to the intent and power of Scripture. The course also examines the postmodern culture and offers help in making messages relevant to the needs and concerns of this audience.

Materials required:
Preaching in the Contemporary World (IST) by Doug Oss, Rochelle Cathcart, and David Crosby

Materials recommended:
360-Degree Preaching by Michael J. Quicke

IFM available

MIN 327 Church Administration, Finance, and Law *(6 CEUs)* D

An introductory study of many principles, procedures, and techniques used in today's business world as they apply to the local church and its leadership. Attention is given to organizing and staffing functions of the church, practical methods of raising money for the church's expenses, keeping good records, and managing the church's money, facilities, and equipment. It also gives students a practical understanding of the law in order to recognize and resolve legal questions confronting pastors and churches today.

Materials required:
Church Administration, Finance, and Law (IST) by Joseph W. Kilpatrick and Randy J. Hedlun

Materials recommended:
Church Administration Handbook edited by Bruce Powers

MIN 381 Pastoral Ministry *(5 CEUs)* D

An examination of pastoral ministry in three areas: preparation, responsibilities, and relationships. The unit on preparation focuses on a pastor's qualifications, devotional life, and personal life. A unit on responsibilities analyzes preaching and teaching, worship, pastoral care, leading, training, forming cell groups, and special services. The final unit examines a pastor's relationships with layleaders, staff, work, and calling. This is a principle-centered study to lay a lifelong foundation for the pastoral ministry.

Materials required:
Pastoral Ministry (IST) by Richard Exley

Materials recommended:

The Pentecostal Pastor *edited by Thomas E. Trask, Wayde I. Goodall, and Zenas J. Bicket*

IFM available

MIN 391 Advanced Ministerial Internship *(6 CEUs)* D

The third of three required internships for the Ministerial Diploma. Building on the foundation of the previous two internship courses, this course focuses on three attributes of the heart of ministry, characteristics to be avoided, tests that must be passed in the life of the ministry, basic areas of pastoral counseling, and other skills needed to be a successful pastor.

Materials required:
Advanced Ministerial Internship (student manual) by Michael Clarensau
Advanced Ministerial Internship (mentor manual) by Michael Clarensau

IFM available

MIN 441 Leadership in Christian Education *(4 CEUs)* E

A study of the principles of leadership and administrative roles in Christian education. Practical applications are offered to help students use these principles in the local church situation. Both secular and Christian ideas of leadership are examined and related to Christian education.

Materials required:
Leadership in Christian Education (SG) by Global University staff and faculty
Team Leadership in Christian Ministry by Kenneth O. Gangel

MIN 471 Introduction to Single Adult Ministry *(5 CEUs)*

A biblical and practical approach for ministry to single adults. Students gain an overall understanding of the diverse needs of single and single-again adults and are introduced to various models of ministry. The course includes advice on organizing, launching, and maintaining a diverse, effective single adult ministry.

Materials required:
Introduction to Single Adult Ministry (IST) by Dennis Franck

Capstone Projects

These capstone projects are required for students pursuing the Ministerial Studies Diploma with Leadership Honors. Students in other programs should not enroll in these projects.

CAP 0110 Level 1 Capstone Project *(6 CEUs)*

Students who are pursuing the Ministerial Studies Diploma with Leadership Honors will enroll in this Capstone Project when enrolling in the first course of Level One. The project packet provides instructions for successfully completing the requirements related to the Leadership Honors program. Included in the packet are mentor evaluation / confirmation forms and project writing instructions. Students will write a capstone paper comprised of essay responses to questions. These questions will prompt students to reflect on their personal growth experienced while completing discipleship training with their mentor.

Materials required:
Mentoring That Leaves a Legacy by Michael Oney
Capstone: Project and Mentoring Guidelines

CAP 0120 Level 2 Capstone Project *(6 CEUs)*

Students who are pursuing the Ministerial Studies Diploma with Leadership Honors will enroll in this Capstone Project when enrolling in the first course of Level Two. The project packet provides instructions for successfully completing the requirements related to the Leadership Honors program. Included in the packet are mentor evaluation / confirmation forms and project writing instructions. Students will write a capstone paper comprised of essay responses to questions. These questions will prompt students to reflect on personal evangelism experiences performed while completing the Level Two courses.

Materials required:
Mentoring That Leaves a Legacy by Michael Oney
Capstone: Project and Mentoring Guidelines

CAP 0130 Level 3 Capstone Project *(6 CEUs)*

Students who are pursuing the Ministerial Studies Diploma with Leadership Honors will enroll in this Capstone Project when enrolling in the first course of Level Three. The project packet provides instructions for successfully completing the requirements related to the Leadership Honors program. Included in the packet are mentor evaluation / confirmation forms and project writing instructions. Students will write a capstone paper comprised of essay responses to questions. These questions will prompt students to reflect on their experiences and growth encountered while discipling a new believer.

Materials required:
Mentoring That Leaves a Legacy by Michael Oney
Capstone: Project and Mentoring Guidelines

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