2016
GLOBAL UNIVERSITY
BEREAN SCHOOL OF THE BIBLE CATALOG

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Top photo on cover: Steve Schultz, Berean School of the Bible's Student Reflection Speaker, addresses the audience at Global University's commencement ceremony in Springfield, Missouri, on June 19, 2015. Each year, Global University hosts a commencement ceremony for students who have completed diploma or degree programs. Mr. Schultz earned a Royal Rangers Organizational Leaders Diploma through Berean School of the Bible. He serves as the Royal Rangers Training Coordinator at the Royal Rangers National Office in Springfield, Missouri.

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TABLE OF CONTENTS

A Letter from the President 4
A Letter from the Provost 5
General Information 6
- Foreword 6
- History 6
- Mission of Global University 6
- Doctrinal Statement 6
- Notice of Non-Discriminatory Policy 7
- Global University International Headquarters 7
- 2016 Calendar 7

The Four Schools 8
- Nondegree Programs 8
- Degree Programs 8

Administration and Faculty 9
- Board of Directors 9
- Board of Administration 9
- Academic Affairs Committee 10
- Regional and National Directors 10
- University Faculty 10

Accreditation and Endorsements 10
- Accreditation 10
- State Certification 10
- Memberships 10

University Standards 11
- Basic Standards of Academic Integrity 11
- Code of Conduct 11
- Due Process of Student Rights 11
- Policy for Filing Student Complaints 11
- Tracking and Addressing Student Complaints 12
- Notification of Rights under FERPA 12

Instructional and Technology and Resources 13
- Internet Courses 13
- Digital Courses 13
- Library Resources 13

Financial Information 14
- Fees and Tuition 14
- Cancellation and Refund Policy 14
- Withdrawal Process 14

Services, Policies, and Programs 14
- Academic Counseling 14
- Student Status 14
- Time Limit for Completing a Course 14
- Examinations 15
- Berean School of the Bible Grading System 15
- Recommended Reading 15
- Service Learning Requirements 15
- Transcripts 15
- Transfer of Credit 15
- Student Inquiries and Comments 16
- Programs Offered 16
- Study Groups 16
- Instructional Facilitator's Manuals 16
- A Letter from the Dean 17

Diploma Requirements 18
- Diploma and Certificate Programs 18
- Ministerial Studies Program 18
- Ministerial Studies Diploma 18
- Ministerial Studies with Leadership Honors Diploma 20
- Bible and Doctrine Diploma 20
- Church Ministries Diploma 21
- Royal Rangers Organizational Leaders Diploma 21

Course Descriptions 23
- Explanation of Course Numbering 23
- Continuing Education Units (CEUs) 23
- Course Materials 23
- Bible Division 23
- Theology/History Division 25
- Ministry/Practical Theology Division 26
- Capstone Projects Division 28

Faculty and Writers 29

A LETTER FROM THE PRESIDENT

Welcome to Global University!

All of us here at Global are pleased to learn of your interest in our school. We are delighted that you are seeking to prepare yourself for service in God's harvest field. Our catalog provides information concerning who we are, our mission, history, and policies and procedures, as well as our various plans of study. We trust you will identify a program of study to help you prepare for God's call on your life.

A unique aspect of our program is the emphasis on applied learning and ministry through our service learning requirement (SLR). This requirement allows learners to move more rapidly from theory to practical application of what they are learning. In other words, learners benefit from the integration of academic rigor with practical application throughout their studies.

Global University is comprised of four schools providing a seamless approach to study, ranging in academic level from certificates (initial evangelism and discipleship courses) through graduate degrees. The four schools are School for Evangelism and Discipleship, Berean School of the Bible (offering adult continuing education courses to equip people for church leadership), Undergraduate School of Bible and Theology (offering associate and bachelor degrees), and Graduate School of Theology (offering master of arts, master of divinity, and doctor of ministry degrees). Catalogs for each school are available on our website at www.globaluniversity.edu.

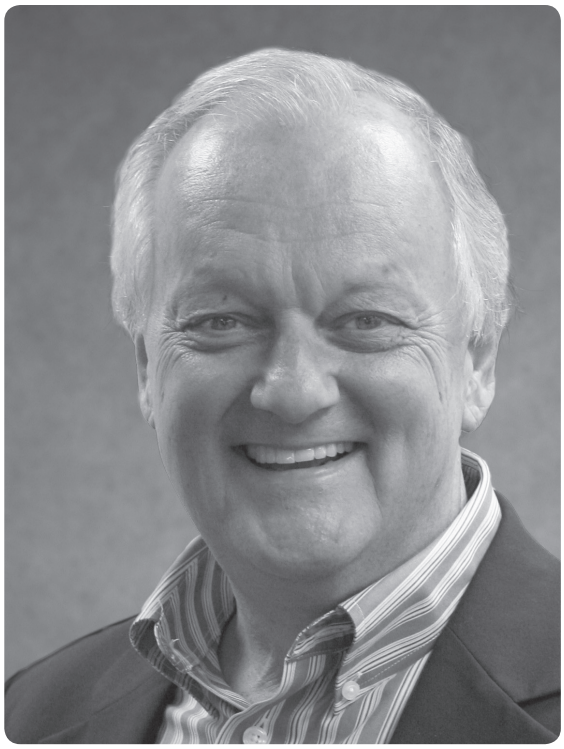
Global University's learners benefit not only from increased knowledge through studying course content but also from spiritual growth and increased discipline. Our instructional design helps them gain skills for a lifetime of learning, service, and ministry. Students and alumni fill positions of ministry as teachers, pastors, and missionaries. Others serve as local, district, and national church leaders. They actively work in both open and sensitive locations, fulfilling God's call on their lives to impact eternity where they are and wherever God leads them.

Should you enroll and study with Global University, you will not be studying alone. Instead, you will join students studying in literally every time zone of the world. We operate through a worldwide network of 232 offices serving over 300,000 students. We are committed to equipping people for service in churches, schools, and other ministries. As you study, rest assured our extensive university stands ready to assist you in any way we can.

God bless!

Gary L. Seevers Jr., PhD
President

A LETTER FROM THE PROVOST



Wherever you are in the world, sincere greetings!

It is my pleasure to serve as the provost of Global University. Dealing with academic issues around the world requires an understanding and perceptiveness of regional and national differences. Those differences are not limited to education; they appear in every aspect of life and work. In traveling the world and meeting our Global students and alumni, I am impressed with their commitment to excellence in ministry in all cultural situations. As I observe these people I can usually see the intersection of God's call, their commitment, and a Global University education. The results are astounding: people are saved, churches are started, para-church ministries are established, and bodies are healed. The Lord operates through thousands of men and women who have come through Global University's programs.

Global University allows you to start wherever you are in your own educational journey and pursue a broad range of learning goals. Do you want basic instruction as a new follower of Christ? Then the School for Evangelism and Discipleship's Christian Life and Christian Service series of courses would benefit you. Do you want to study for a ministerial career, a lay leadership role in your church, or your own spiritual enrichment? The Berean School of the Bible's institute-level programs will serve you well. Do you want an accredited undergraduate certificate, diploma, or bachelor of arts degree? Check out the programs offered by the Undergraduate School of Bible and Theology. Are you prepared for post-baccalaureate studies? The Graduate School of Theology offers master of arts degrees, a master of divinity degree, and a doctor of ministry degree. Global is one university with four schools, so you will have a wide-ranging menu of options from which to choose. And whichever program you select, you can be sure it will integrate faith and learning from a Pentecostal evangelical perspective.

Our name—Global University—accurately describes us as a worldwide distance-learning school. Our accreditation, both national and regional, assures you of a quality education. As you enter studies with Global University, you join a student body in every time zone and nearly every country of the world. You can study where and when you want to at extremely affordable costs. You will have access to faculty via postal mail or e-mail, and our online library resources provide the opportunity to investigate a subject as deeply as you wish.

Welcome to the Global University community. We are students, faculty, staff, and administrators who are all involved in "impacting eternity by winning the lost and training the found—everywhere."

God's blessings on you,

John G. (Jack) Nill, PhD
Provost

Foreword

The population of the world is increasing at an unprecedented rate. There is an explosive increase in knowledge, and people are eager to learn. Global University has responded to this need by developing its own instructional tools in print, audio, video, CD-ROM, and online delivery formats that take the school to the student.

By utilizing the tools of contemporary educational technology, Global University is expanding the resources of the church. Global University's courses are applicable for distance-learning instruction, school classrooms, learning groups, and individual study.

Qualified writers from many nations write and develop the course materials that are then distributed around the world in many languages. This contributes to fulfilling Global University's motto: Impacting eternity by winning the lost and training the found—everywhere!

History

Global University has a distinguished heritage spanning almost six decades. Its rich history is a blending of the achievements of two distance-learning institutions. This dual foundation of experience adds academic strength to the entity created by the merger of ICI and Berean Universities.

The Assemblies of God Fellowship recognized that not everyone who desired ministerial preparation could attend a residential Bible training institution. Therefore, a distance-learning program for ministerial candidates was begun in 1947. This program developed into the Berean School of the Bible by 1958 and was headquartered in Springfield, Missouri.

In 1967, International Correspondence Institute (ICI) was founded under the auspices of the Division of Foreign Missions. This second distance-learning school was designed to provide evangelism, discipleship, and workers' training courses as well as bachelor's degrees to students all over the world. George M. Flattery, who first envisioned the school, was its founding president. Its offices moved from Missouri to Brussels, Belgium, in 1972 and remained there until 1991.

Both Berean School of the Bible and ICI grew rapidly, adding courses and programs to meet the growing needs of their students. Berean, which was utilizing courses developed by ICI for its degree programs, became Berean College in 1985 and Berean University in 1995. ICI moved from Brussels to Irving, Texas, in 1991 and became ICI University in 1993.

Both institutions remained faithful to their respective missions. Similarity in educational approach, mission, and services made a merger of the two institutions logical. Both universities were making significant advances in electronic delivery via the Internet and other technologies. Rather than duplicating costly delivery systems, a united university would result in better stewardship of technological and human resources. Thomas Trask, general superintendent of the Assemblies of God at that time, and L. John Bueno, executive director of World Missions at that time, agreed to initiate the merger that was completed in 2000.

Global University now has four schools: (1) School for Evangelism and Discipleship, (2) Berean School of the Bible, (3) Undergraduate School of Bible and Theology, and (4) Graduate School of Theology. All of these schools of Global University are truly global in outreach. Students at home and abroad enroll in all levels of study. Global University works closely with Assemblies of God World Missions, US Missions, and other divisions of the General Council.

Global University continues to write new chapters of history as it impacts eternity by winning the lost and training the found—everywhere! This means using various media technologies through anointed courses, curricula, consultation, and cooperation, equipping people to be Christ's disciples with the help of God to His glory and the expansion of His kingdom.

Mission of Global University

Global University is a Christian university in the Pentecostal tradition that:

- integrates education and service through a worldwide network for student support.
- provides access to ministerial training from adult continuing education to the graduate level.
- produces curricular materials in multiple languages.
- serves the local church and Christian community through evangelism, discipleship, and leadership training through nonresidential distributed learning methods.

Doctrinal Statement

The doctrinal position of Global University is expressed in the following statement of faith.

We believe:

- the Bible is the inspired and only infallible and authoritative written Word of God (2 Timothy 3:16).
- there is only one true God, revealed in three persons: Father, Son, and Holy Spirit (commonly known as the Trinity) (Deuteronomy 6:4; Matthew 28:19).
- in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, in His personal, future return to this earth in power and glory to rule a thousand years (John 1:1).

- in the Blessed Hope—when Jesus raptures His Church prior to His return to earth (the second coming). At this future moment in time all believers who have died will rise from their graves and will meet the Lord in the air, and Christians who are alive will be caught up with them, to be with the Lord forever (Titus 2:13; 1 Thessalonians 4:17).
- every person can have restored fellowship with God through salvation (trusting Christ, through faith and repentance, to be our personal Savior) (John 14:6).
- regeneration by the Holy Spirit is absolutely essential for personal salvation (Titus 3:5).
- in water baptism by immersion (Matthew 28:19).
- divine healing of the sick is a privilege for Christians today and is provided for in Christ's atonement (His sacrificial death on the cross for our sins) (1 Peter 2:24).
- the baptism in the Holy Spirit is a special experience following salvation that empowers believers for witnessing and effective service, just as it did in New Testament times (Acts 2:4).
- sanctification initially occurs at salvation and is not only a declaration that a believer is holy, but also a progressive lifelong process of separating from evil as believers continually draw closer to God and become more Christlike (Galatians 5:16–25).
- in the resurrection of both the saved and the lost, the one to everlasting life and the other to everlasting damnation (Revelation 20:11–15).

Notice of Non-Discriminatory Policy

Global University employs, advances, admits, and treats, both in its employment and its educational programs, all persons without regard to their race, color, national or ethnic origin, gender, age, handicap, or status as a veteran.

Global University International Headquarters

The International Headquarters of Global University is housed in a five-story building on Glenstone Avenue in Springfield, Missouri. It is approximately 15 minutes from the National Leadership and Resource Center of The General Council of the Assemblies of God USA and 10 minutes from other Assemblies of God schools in Springfield.

2016 Calendar

Global University has a year-round open enrollment policy for independent-study students who enroll directly with the International Office in Springfield, Missouri. Students who study with offices other than the International Office should check with their respective offices for their academic calendars. Global University is open Monday through Friday from 8:00 a.m. to 4:30 p.m., central time, with phone service available from 9:00 a.m. to 6:00 p.m. During 2016, Global University's offices will be closed for the following holidays:

January 1	New Year's Day
January 18	Martin Luther King Jr. Day
March 25	Good Friday
May 30	Memorial Day (observed)
June 17	International Commencement Ceremony (not a holiday)
July 4	Independence Day
September 5	Labor Day
November 24 through 25	Thanksgiving Holidays (observed)
December 26 through December 30	Christmas Holidays (observed)

Global University is one university with four schools. For further information concerning the schools and programs described below and the languages in which they are available, please contact your director or the International Office of Global University, or check the university's website at www.globaluniversity.edu.

Nondegree Programs

School for Evangelism and Discipleship

Evangelism courses present a basic understanding of the gospel for those seeking to know the saving truths of God's Word. These courses are available for children and adults. The *Christian Life Series* and *21st Century Discipleship Series* help new believers explore foundational topics on Christian living, including prayer, Bible study, and worship.

As the entry level for the adult continuing education programs of Global University, the Christian Service Series provides an in-depth approach to Bible study and application through teaching, spiritual gifts, witnessing, discipleship, and other important topics. These courses are suitable for discipleship training at the local church level. They have been translated into over 100 languages, including Spanish and French. Students can enroll in a Christian Life Certificate program or a Christian Service Diploma Program online at http://sed.globalutraining.com or by contacting student services at Global University.

Although SED Bible courses are not college degree-level courses, transcripts are maintained and certificates and diplomas are offered upon request to validate completion of SED studies.

Berean School of the Bible

Berean School of the Bible (BSB) is the adult continuing education program of Global University. The courses are ideal for personal enrichment as well as for ministerial and church leadership training. The General Presbytery of the Assemblies of God has approved the Ministerial Studies Program of Berean School of the Bible to fulfill the educational requirements for ministerial credentials. Ministerial credentials are issued by the General Council Credentials Committee upon recommendation of the appropriate district; ***ministerial credentials are not issued by Global University***.

Individuals who serve in churches other than the Assemblies of God may substitute non-AG ministerial studies courses for the organization-specific courses in order to fulfill the requirements for a diploma in ministerial studies.

Although Berean School of the Bible courses are not college degree-level courses, transcripts are maintained and diplomas are offered to validate completion of BSB studies. Diplomas are offered in Ministerial Studies, Ministerial Studies with Leadership Honors, Bible and Doctrine, Church Ministries, and Royal Rangers Organizational Leaders. Certificates are awarded for each of the three levels of ministerial studies. Consult the Diploma Requirements section of this catalog for specific requirements for each of these diplomas.

Berean School of the Bible also offers programs in Spanish. For more information please visit our website, call, or write to request a Spanish catalog. (Students must complete at least 50 percent of their courses in the same language in which their diploma or certificate will be issued.)

Degree Programs

Undergraduate School of Bible and Theology

The Undergraduate School of Bible and Theology offers programs of study that include certificates, diplomas, associate of arts degrees, and bachelor of arts degrees. The undergraduate programs are designed for ministers, ministerial students, and laypersons who seriously desire a biblical education. These degree programs are open to anyone who has earned a high school diploma or its equivalent.

Graduate School of Theology

The Graduate School of Theology offers post-baccalaureate degrees and certificates through a structured distance-learning format by utilizing mentors and printed and electronic materials to guide students in study and research. The degrees offered are a Master of Arts in Biblical Studies, a Master of Arts in Ministerial Studies, a Master of Divinity, a Doctor of Ministry—Biblical Studies and Theology, and a Doctor of Ministry—Church Ministries. Graduate studies certificates are offered in New Testament studies, education, intercultural studies, and leadership.

The Master of Divinity Program is recognized and accepted as chaplaincy training for the US Military. Those interested in a military chaplaincy career should contact the Dean of the Graduate School at 1-800-443-1083.

For specific information about Global University degree programs, request either an undergraduate or graduate catalog from the International Office of Global University or visit the website at www.globaluniversity.edu.

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DMin, Denver Seminary

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Academic Affairs Committee

The Global University Academic Affairs Committee is composed of the provost, the vice provost, the executive vice president, the vice president of Global Operations, the deans of the schools, and the directors of academic service areas.

The primary function of the Academic Affairs Committee is the oversight of the educational standards and procedures that apply to the various Global University curricular programs. The Academic Affairs Committee is responsible for decisions that affect the curricula, the faculty, instructional methods and delivery, and graduation requirements.

Of special concern to the Academic Affairs Committee is the recognition of Global University's academic credits, diplomas, and degrees. The committee seeks to maintain the recognition by assuring that instructional materials and programs meet high-quality standards. To this end, the committee reviews and approves all educational materials in print, audio, CD-ROM, video, and online delivery formats.

Regional and National Directors

Global University operates worldwide through a network of regional offices that assist national offices. Regional and national directors promote, supervise, and coordinate the work of the university within a designated geographical area. They, along with the national office staff, encourage students to pursue and achieve academic excellence.

The Global University Board of Administration and the regional directors form the Global Leadership Council. This council, with the assistance of the International Office staff, meets biennially to review past achievements and develop procedures, goals, and strategies to promote continued improvement and growth.

University Faculty

Individuals who serve Global University as faculty are included in the following two categories:

Resident Faculty

Global University resident faculty are those academically qualified individuals serving at the International Office whose activities consist primarily of writing, developing, and facilitating courses.

Adjunct Faculty

Adjunct faculty are academically qualified individuals throughout the Global University network who periodically write, facilitate, and evaluate Global University courses in field settings or serve as tutors for students studying independently with the university.

ACCREDITATION AND ENDORSEMENTS

Accreditation

Global University is accredited by the **Higher Learning Commission** and is a member of the **North Central Association of Colleges and Schools**. Contact information: The Higher Learning Commission, 230 South LaSalle Street, Suite 7-500; Chicago, Illinois 60604-1411;Telephone: 800.621.7440 and 312.263.0456; Fax: 312.263.7462; E-mail: info@hlcommission.org; Website: hlcommission.org.

Global University is accredited by the **Distance Education Accrediting Commission** (DEAC) (formerly known as the Distance Education and Training Council, or DETC), a nationally recognized agency under the auspices of the US Department of Education. DEAC is also a recognized member of the **Council for Higher Education Accreditation** (CHEA). Contact information: Distance Education Accrediting Commission; 1101 17th Street NW, Suite 808; Washington, DC 20036; Telephone: 202.234.5100; Fax: 202.332.1386; E-mail: info@deac.org; Website: deac.org.

Global University has been approved by the **State of Missouri** to participate in the **National Council for State Authorization Reciprocity Agreements** (NC-SARA). NC-SARA is a voluntary, regional approach to state oversight of postsecondary distance education. Website: nc-sara.org.

State Certification

The university is incorporated in the State of Missouri and is certified to operate by the **Missouri Coordinating Board for Higher Education**.

Memberships

Global University is a member of the Alliance for Assemblies of God Higher Education (AAGHE), the American Association of Collegiate Registrars and Admissions Officers (AACRAO), the Asia / Pacific Theological Association (APTA), the Association for Pentecostal Theological Education in Africa (APTEA), and the Council for Advancement and Support of Education (CASE).

Basic Standards of Academic Integrity

Registration at Global University requires adherence to the university's standards of academic integrity. Many of these standards may be intuitively understood and cannot in any case be listed exhaustively; the following examples represent some basic types of behavior that are unacceptable:

1. Cheating: (a) using unauthorized notes, aids, or information when taking an examination; (b) submitting work done by someone else as your own; (c) copying or paraphrasing someone else's essays, projects, or other work and submitting it as your own.
2. Plagiarizing: submitting someone else's work and claiming it as your own or neglecting to give appropriate documentation when using any kind of reference materials. Plagiarism, whether purposeful or unintentional, includes copying or paraphrasing materials from the study guide, textbook, someone else's writing, or any other source (published or unpublished). Any words, thoughts, or ideas taken from any other source must be properly documented according to the *Global University Undergraduate Form and Style Guide*.
3. Fabricating: falsifying or inventing any information, data, or citation.
4. Obtaining an unfair advantage: (a) stealing, reproducing, circulating, or otherwise gaining access to examination materials prior to the time authorized by the instructor or examination supervisor; (b) unauthorized collaborating on an academic assignment; (c) retaining, possessing, using, or circulating previously given examination materials where those materials clearly indicate they are to be returned to the examination supervisor or to the Global University offices at the conclusion of the examination.

Disciplinary action for not maintaining basic standards of academic integrity may range from lowering a grade for a paper to dismissal from the program, depending on the severity of the offense.

Code of Conduct

Global University is a Christian educational institution aiming to, among other things, equip students to fulfill God's calling on their lives. Christian conduct is therefore an expected norm. While Global University reaches many cultures around the world, it is understood that some practices acceptable in one culture may not be acceptable in another.

As Christians we look to the Scripture to guide our conduct. Therefore, students are expected to conduct themselves according to biblical principles of behavior. Examples of such principles are found in Romans 12:9–21; Galatians 5:22–23; and Ephesians 4:1–3, 25–32. The Code of Conduct also applies to verbal and written communication with Global University representatives, faculty, staff, and students. Furthermore, it extends to all electronic communication, including threaded discussions and e-mail with faculty and students.

Violation of the Code of Conduct may result in disciplinary action, including dismissal from the program.

Global University also wants each student to be aware of our Statement on Marriage, Human Sexuality, and Gender Identity that can be viewed at www.globaluniversity.edu. Simply select "About" from the top menu.

Due Process of Student Rights

In all cases involving academic dishonesty, the student charged or suspected shall, at a minimum, be accorded the following rights:

1. Prompt investigation of all charges of academic dishonesty, to be conducted, insofar as possible, in a manner that prevents public disclosure of the student's identity. Such investigation may include informal review and discussion with an official of the school prior to bringing a charge, provided that such review does not compromise the rights of the student in the formal process.
2. Reasonable written notice of the facts and evidence underlying the charge of academic dishonesty and of the principle(s) of academic integrity said to have been violated.
3. Reasonable written notice of the procedure by which the accuracy of the charge will be determined.
4. Reasonable time, if requested, within which to prepare a response to the charge.
5. A hearing or meeting at which the student involved may be heard and the accuracy of the charge determined by a neutral decision maker.
6. Review of any adverse initial determination, if requested, by an appeals committee to whom the student has access in person. Generally, implementation of sanctions will be suspended until all appeals made by the student have been exhausted.
7. Final review of an unsuccessful appeal, if requested, by the president or an advisory committee designated by the president.

Policy for Filing Student Complaints

Global University assures the public that its philosophy is to be responsive to any student complaint. Historically the university has received very few complaints, and those that it has received have been resolved to the student's satisfaction in every case.

A student wanting to file a complaint or grievance should first follow the steps outlined in the section immediately below, titled "Tracking and Addressing Student Complaints." Global University will do everything in its power to resolve the complaint as expeditiously as possible.

In the event that the student wants to contact higher authorities, he or she may do so at the state and accrediting agency levels. Below is information regarding these levels.

The Missouri Department of Higher Education (MDHE) serves as a clearinghouse for postsecondary student complaints. The MDHE complaint policy contains information about the complaint process and includes instructions about filing a formal complaint. Note that the policy provides that a student who wants to file a complaint with the department must first exhaust all formal and informal avenues provided by the institution to resolve disputes. The MDHE complaint policy can be accessed at http://dhe.mo.gov/documents/POLICYONCOMPLAINTRESOLUTION.pdf.

The Higher Learning Commission (HLC), Global University's regional accrediting agency, can also receive student complaints. The Commission can be contacted at the following website: http://www.ncahlc.org/HLC-Institutions/complaints.html?highlight=WyJjb21wbGFpbnQiXQ==

Please note that the HLC expects complaints and grievances to be first resolved at the institution level, and complaints should only be directed to the HLC if they are deemed to affect an institution's accreditation.

The Distance Education Accrediting Commission (DEAC), Global University's national accrediting agency, also publishes a policy regarding student complaints. This policy can be accessed at the following location: http://www.deac.org/Student-Center Complaint-process.aspx. Please note that the DEAC expects every effort to be made to resolve complaints and grievances at the institution level first, and these should only be directed to the DEAC if they are deemed to affect an institution's accreditation.

Global University has been approved as a participating institution in the National Council for State Authorization Reciprocity Agreements (NC-SARA). If, after following the sequence referred to above, you still do not feel your complaint has been resolved to your satisfaction, and if the state in which you live is a SARA member state (go to www.NC-SARA.org, click on "states"), you may appeal to the portal agency of your state (see http://nc-sara.org/content/state-portal-agency-contacts). The SARA complaint process can be found in the SARA Policies and Standards at http://nc-sara.org/files/docs/FINAL%20SARA%20General%20Policies%20released.pdf.

Tracking and Addressing Student Complaints

Global University takes complaints and grievances seriously. The Department of Student Services, of GU's Academic Affairs Office, maintains and monitors a complaint or grievance file. The complaints received usually belong in two general categories: (1) the course content or (2) the course delivery and support system.

- Complaints relating to course content are referred to the University Materials Development (UMD) Department and to the Professor of Record (PoR) for the course. A student representative will then contact the student with an answer to the student's question(s) or with a solution to the student's problem.
- Complaints relating to the delivery and support system are handled through the Student Services Department. A student representative will contact the student to resolve the difficulty. In some cases, this leads to the establishment of new policies or procedures to improve the delivery system for all students.

In more difficult or complex situations, especially those involving problems spanning more than one department, the complaint is referred to the provost. As necessary, the Academic Affairs Committee will also become involved to resolve student complaints in a timely and satisfactory manner.

A student can file a grievance with Global University by choosing any one of the following three contacts:

1. A student may contact a Global University faculty member or national office staff member by e-mail, phone, fax, post/mail, or in person. Often, problems are easily resolved at this level.
2. A student may contact the Student Services Department of Global University by e-mail, phone, fax, post/mail, or in person. Student Services personnel are trained to resolve student concerns.
3. A student may contact any administrator of Global University by e-mail, phone, fax, post/mail, or in person. In these cases, the matter typically will require a period of investigation in order to be resolved.

Once a concern, complaint, or grievance is received, every effort will be made to resolve the issue personably and quickly. Should a student not be satisfied with the resolution, the student can appeal the decision to the International Office of Global University and directly to the Provost's Office. Should a student not be satisfied with the resolution, the student can contact the Provost's Office and request that the issue be addressed by the Global University Academic Affairs Committee. The decision of the Academic Affairs Committee will be deemed final.

Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. These rights include:

1. The right to inspect and review education records within 45 days of the day Global University receives a request for access. Students should submit to the registrar a written request that identifies the record(s) they wish to inspect. The registrar will make arrangements for access and notify students of the time and place the records may be inspected. In place of inspecting the record(s), students may request that records be copied and mailed

to them. In this case, students will pay postal costs and a copy fee of 15 cents (United States currency) per page.

2. The right to request the amendment of education records students believe are inaccurate or misleading. Students may ask the university to amend a record they believe is inaccurate or misleading. They should write to the registrar, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the university decides not to amend the record as requested, the university will notify students of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to students when they are notified of the right to a hearing.
3. The right to request in writing that certain directory information only be disclosed with the student's written consent. Unless otherwise requested, directory information such as the student's name, mailing address, e-mail address, phone number, dates of attendance, enrollment status, graduation status, and other institutions attended may be released without written consent. Non-directory information such as student ID number, social security number, date of birth, and grades may only be released with the student's written consent except where FERPA authorizes disclosure without consent. Exceptions include disclosure to federal, state, and local authorities as well as school officials with legitimate educational interest. A school official is a person employed by the university in an administrative, supervisory, academic, research, or support staff position; a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.

The student has the right to file a complaint with the US Department of Education concerning alleged failures by GU to comply with the requirements of FERPA. Here are name, address, and phone number of the office that administers FERPA: Family Policy Compliance Office; Department of Education Building; 400 Maryland Avenue, SW;Washington, DC 20202-5920; and phone: 1-800-USA-LEARN (1-800-872-5327).

INSTRUCTIONAL TECHNOLOGY AND RESOURCES

Internet Courses

Most of the Berean School of the Bible courses are available online and in electronic formats (PDF, ePub, and Kindle). Students may utilize the interactive course materials in addition to or in place of the print materials. Exams may be taken online, even if the student chooses to use the print version of the course. The online testing option provides immediate access to the student's grade as well as feedback on the concepts the student has not mastered.

Other levels of study are also available. Students who have questions about what it means to be a Christian can access courses through our Globalreach.org site. For those seeking college credit, several undergraduate courses are available online as well. For further information about Internet options, visit us online at www.globaluniversity.edu.

Digital Courses

Global University has partnered with Logos Bible Software to provide revolutionary digital study tools. This partnership allows students to study Berean School of the Bible courses inside a powerful digital library system. The digital study system not only greatly enhances the initial learning experience but also provides lifelong learning and ministry-enablement tools. For more information about digital study and the Logos Bible Software, visit www.globaluniversity.edu.

Library Resources

The Global University Library, located within GU's International Headquarters in Springfield, Missouri, is a collection of both print and electronic resources that support the curriculum of the programs offered by the university. The library, which may be utilized for general research, is comprised of more than 25,000 volumes, including books, reference materials, periodicals, maps, microfiche, audio and video materials, and vertical files.

The Global University Library provides valuable online resources such as e-books, CREDO Reference, Encyclopedia Britannica Online Academic Edition, Academic Search Elite, and American Theological Library Association (ATLA) databases. These resources provide GU's undergraduate and graduate students access to thousands of peer-reviewed journals, as well as general reference resources.

You may access these resources via the Global University Library website at www.library.globaluniversity.edu. Online chat and e-mail "Ask-A-Librarian" features enable you to direct your research questions to a Global University reference librarian. Through technology, Global University is continually expanding its online information services to support and enhance the distance-learning experience for its students.

FINANCIAL INFORMATION

Global University operates as a not-for-profit institution. Students are charged no more than what is necessary to provide the appropriate educational services of distance learning. Due to changing economic conditions, the university reserves the right to revise charges as deemed necessary. However, every effort is made to keep costs as low as possible.

Fees and Tuition

Students enrolling in Berean School of the Bible courses for the first time are required to pay a one-time application fee. Course tuition and materials prices are listed on the Berean School of the Bible order form. Adult continuing education course tuition includes all student services such as grading of examinations and service learning requirement reports, responses to student inquiries regarding course content, and maintenance of student transcripts.

Other miscellaneous fees that may be incurred in addition to the one-time application fee and the course costs described above include the program completion fee, diploma replacement fee, exam retake fee, enrollment extension fee, and expediting fee.

Cancellation and Refund Policy

An enrollment may be canceled by an applicant student within five (5) business days for a full refund, excluding shipping and handling fees. Communication of cancellation may be made in any manner the student chooses.

From five (5) business days after the day on which the enrollment agreement is signed and until nine (9) months from the enrollment date or until the time that the final exam has been received, the school will retain a 20 percent registration fee. If a cancellation is requested after nine (9) months, no refunds will be given. The student may still withdraw from the course, as long as the course status is in progress. Refunds will be given only on materials that are in resalable condition. No refund will be made after five (5) business days for the New Student Application Fee. Please report any discrepancies with the order within thirty (30) days of the invoice date.

Withdrawal Process

Requests to withdraw from a program of study should be submitted online (go to "Documents and Forms" on the Berean School of the Bible page of GU's website) or directed to the Registrar's Office:

E-mail: registrar@globaluniversity.edu

Fax: 417.863.9621, Attention: Registrar

Phone: 800.443.1083

Mail: Global University
Attention: Registrar
1211 S. Glenstone Ave.
Springfield, MO 65804-0315 USA

Requests to withdraw from a course should be submitted online (go to "Documents and Forms" on the Berean School of the Bible page of GU's website) or directed to Customer Service:

E-mail: customerservice@globaluniversity.edu

Fax: 417.862.5318, Attention: Customer Service

Phone: 800.443.1083

Mail: Global University
Attention: Customer Service
1211 S. Glenstone Ave.
Springfield, MO 65804-0315 USA

SERVICES, POLICIES, AND PROGRAMS

Academic Counseling

While Berean School of the Bible strives to provide as much assistance as possible in the planning of educational programs, students are responsible for the proper completion of all required coursework. Berean School of the Bible personnel may advise and assist students in establishing educational goals and in planning a proper sequence of classes. However, it is the interest and self-discipline of students that will determine success in meeting those goals.

Student Status

Students may have as much time as they need to complete Berean School of the Bible programs. However, if there is no activity (enrollment or completion) on a student's record for 18 months, the student is moved to inactive status. If the student chooses to resume studies at a later date, he or she may find that some program requirements have changed and additional coursework may be required.

Time Limit for Completing a Course

The time limit for completing a Global University Berean School of the Bible course is six (6) months from the date the order is processed by Global University. Students are expected to complete their studies within this prescribed length of time. However, where circumstances merit, an extension of up to six (6) months may be granted upon request. A processing fee is required for the extension. Additional extensions are not permitted.

Examinations

Mastery of a course is determined by the successful completion of examinations. Successful completion means the student has earned at least 70 percent of the points available for the course. Chapter review tests (called "Test Yourself" at the end of each chapter) and unit progress evaluations (usually located in the back of the IST) should be completed before the student proceeds through the remainder of the course. These evaluations are self-graded and are meant to help the student assess his or her mastery of the course. The answer keys for each course's chapter tests and unit progress evaluations are usually located in the back of the IST. (In the previous curriculum, a midcourse evaluation was included within the course's Study Guide, and its answer key was printed at the back of the Study Guide. Seven of these courses are still being studied and serviced.)

A final examination is required for every course. The examinations are to be taken closed-book (without the use of books, Bibles, notes, or other materials). If a student fails an examination, he or she is allowed one retake and is charged a retake fee. An alternate exam will be administered for the retake. The score received on the retake examination, whether higher or lower than the original exam score, is the final score. If a student fails the retake exam, he or she must re-enroll in the course by paying the current tuition fee and then pass the final examination in order to receive credit for the course.

All Berean School of the Bible ministerial examinations are offered via the Internet. The online examinations allow students to receive their final exam grade within seconds of completing it. Visit www.globaluniversity.edu for information about online examinations.

Berean School of the Bible Grading System

Berean School of the Bible grades courses based on the following scale.

90–100%	A	4.0	Superior
80–89%	B	3.0	Good
70–79%	C	2.0	Satisfactory
0–69%	F	0.0	Fail

Recommended Reading

A supplementary reading text is recommended for each of the Berean School of the Bible courses. Although these texts are not required, students are strongly encouraged to acquire and read these textbooks as part of completing each course. The recommended reading textbooks can be purchased through Global University.

Service Learning Requirements

Most Berean courses require a service learning requirement (SLR) assignment. (The older courses do not have SLRs.) This is an opportunity for the student to practice in ministry the concepts being learned. The assignment report form must be submitted to Global University. A grade for the course will not be assigned until the student has satisfactorily completed this assignment.

Transcripts

An official transcript of all work completed through Berean School of the Bible is maintained and is available upon request and/or authorization of the student.

For the convenience of our students, a Transcript Request Form is available on Global University's website. Please include the following information when requesting a transcript: name and address at the time of enrollment, present name and address, any addresses used since enrollment, student number, Social Security number, the date of the last course completed, the name and address of the individual to whom the transcript is to be sent, and the student's signature. If you have ever studied through a study group, be sure to include the name of the church and the city and state where the study group was located.

When requesting a transcript via e-mail, the e-mail address from which the request is sent must match the student's e-mail address on file at Global University.

Transfer of Credit

Credit for work done in other Bible colleges of recognized standing will be transferred where such work parallels courses required in a student's program at Berean School of the Bible.

The student should request that the other academic institution send an official copy of his or her transcript directly to Berean School of the Bible. This transcript and other pertinent documents should be on hand at the time of the application. Transcripts must be in English or be accompanied by an official translation into English.

No more than 50 percent of the courses required for a diploma or any credential level may be transferred into a student's program. Transfer credit is granted only for courses in which a grade of "C" or better (2.0 on a 4.0 scale) has been earned. Courses in which a grade of "pass" is received must be certified by the school as being equivalent to Berean School of the Bible's standard for a "C" or higher to be accepted in transfer. In all cases, Berean School of the Bible reserves the right to determine whether it will accept transfer credits from another academic institution.

Student Inquiries and Comments

Students may submit questions at any time during their coursework. Each question is answered personally after research by a full-time faculty member of Berean School of the Bible. Students may comment or ask questions electronically. Access your course online through the Student Portal at www.globaluniversity.edu and utilize our "Ask the Professor" feature. You may also e-mail your questions to bsbcontent@globaluniversity.edu.

Programs Offered

Berean School of the Bible offers adult continuing education programs leading to diplomas and certificates. Diplomas are offered in (1) Ministerial Studies, (2) Ministerial Studies with Leadership Honors, (3) Bible and Doctrine, (4) Royal Rangers Organizational Leaders, and (5) Church Ministries. Certificates are offered for (1) Ministerial Studies Level One, (2) Ministerial Studies Level Two, and (3) Ministerial Studies Level Three.

Study Groups

Global University provides the opportunity to bring the benefits of group study to students in the local church or district setting. Local churches have the option of registering as a Berean study group. District council offices may partner with Berean to offer a District School of Ministry. When the biblical content and practical training in the course materials are combined with the experience and dedication of local leaders, the student receives the benefits of the classroom plus the systematic and practical instruction in the Berean courses. Students studying in the local church also have the opportunity to immediately apply the concepts they are learning as they minister in their churches and communities.

A study group is not an extension site where students are taught by a professor provided by the home campus. It is a group of students who enroll in a course together and are guided through that course by a local facilitator.

Students who desire to study in a group setting are encouraged to consult with local church leaders about starting a Berean study group in their church.

Pastors interested in learning more about the church-based Berean study groups may call Global University or download a *Berean School of the Bible Study Group Procedures Manual* from www.globaluniversity.edu.

Instructional Facilitator's Manuals

Instructional Facilitator's Manuals (IFMs) are available for many of the Berean School of the Bible courses. These manuals include lesson plans, discussion questions, and teaching aids to assist students who study in groups. Call our Student Services office for further information.

A LETTER FROM THE DEAN

Following God's leading is the most exciting adventure in our lives. Whether He is calling you to serve as a credentialed minister, a lay leader, or a volunteer in your local church, a surrendered life in His hands allows light to invade darkness, advancing the kingdom of God.

Whatever your unique ministry calling is, preparation is essential, and responsible servants take the time to prepare. Berean School of the Bible will equip you for service through an educational program that is convenient, applicable, and accessible to your life's schedule.

The Berean program is convenient for students studying individually and for students studying in groups at a local church. Distance learning allows you to study at your own pace, without residential classroom attendance. For students who prefer to study with others, many local churches have established Berean study groups. If your local area does not have a study group, we can tell you how your church can begin one. We even offer Instructional Facilitator Manuals (IFMs) to make it more convenient for local churches to facilitate Berean courses.

We understand that ministry is happening *now* in your life, so we designed a Berean program applicable to your ministerial context. The concepts and principles you learn from our curriculum will equip you with practical knowledge of the Bible, theology, and ministry. For instance, our service learning requirement component is an opportunity to immediately put what you are learning into action.

You can also access our courses in several different formats. If you enjoy a hard-copy book in your hands, you can order a printed copy of our courses. Or, in the midst of a full work week, you may need your courses on the go. In that case, download our digital courses with the necessary files for your e-reader devices. You can also study online; log in to the Student Portal and access your courses 24 / 7.

We are here to partner with you so that you will be equipped and empowered to do what God has placed on your heart.

In His service,

Steven D. Handy

Steven D. Handy

Dean

Berean School of the Bible

DIPLOMA REQUIREMENTS

Global University's Berean School of the Bible provides Bible and ministry education and training at an adult continuing education academic level. As such, Berean courses do not earn college credit. However, courses may transfer as credit into a Global University undergraduate degree program under strict guidelines. The student should contact Global University to determine if his or her completed Berean courses are eligible for transfer as college credit.

At least 50 percent of a student's coursework must be completed through Berean School of the Bible in order to earn a BSB certificate or diploma.

Diploma and Certificate Programs

The diploma and certificate programs described below are intended to prepare students for various levels of ministry, including both credentialed and lay ministry roles in the church.

The overarching goals for the diploma and certificate programs include demonstrated achievement at the adult continuing education level in the following areas. After successfully completing the Berean program, the student will be able to:

- Demonstrate basic proficiency in Bible study methodology, especially as this discipline contributes to sermon preparation.
- Demonstrate a practical knowledge of the organization and basic content of the Old and New Testaments.
- Demonstrate a thorough knowledge of the theological principles and doctrines that serve as a foundation of Pentecostal Christian faith.
- Apply relevant fundamental biblical and theological principles in local ministry contexts. These principles include management of interpersonal conflicts, a standard of exemplary ethical conduct, and the servant-oriented use of spiritual authority.
- Demonstrate fundamental proficiency in a variety of pastoral leadership functions, including ecclesial responsibilities, preaching, administration, and chairing meetings.
- Continue the appreciation and practice of lifelong learning.

The student who progresses through the levels of the program will show increased ability in these areas. The strategies used to assess the achievement of these goals include end-of-course examinations, service learning requirement ministry reports, credentialing examinations with the parent denominational organization, and graduate follow-up survey results.

Ministerial Studies Program

One of the primary purposes of Global University's Berean School of the Bible is to provide training for ministerial candidates who are unable to attend a residential Bible college. Ministerial training is also available through Global University's Undergraduate School of Bible and Theology for degree credit. The Berean School of the Bible Ministerial Studies Diploma is available in Spanish. For more information, request a copy of our Spanish catalog. Students must complete at least 50 percent of their courses in the same language in which their diploma or certificate will be issued.

If you are preparing for ministerial credentials with the Assemblies of God, contact your district office. Your district may have specific requirements that differ from the requirements listed here. Ministerial credentials are issued by the General Council Credentials Committee upon recommendation of the appropriate district, **not** by Global University.

Action by the General Presbytery of the Assemblies of God has periodically changed course requirements over the years for the Ministerial Studies Diploma. Any student who began a program level under earlier requirements may be allowed to complete that level before moving to the current program requirements. If you have any questions related to completing earlier program requirements, please contact Global University.

If you live in the USA but are not affiliated with the Assemblies of God, you may elect to substitute THE 411 *The Church: Pentecost to the Reformation* for THE 142 *The Assemblies of God History, Missions, and Governance*. All other diploma program courses are required.

If you live outside the USA, contact the national church in your country to determine what courses might be used to meet training requirements in your country. Completion of the Ministerial Studies Diploma as described here does not guarantee you will meet specific requirements in your country. Neither does meeting these requirements qualify you for ministerial credentials in the USA if you do not live in the USA.

Ministerial Studies Diploma

Upon completion of the Ministerial Studies Diploma (including all three levels of study), the student will have met the minimum academic requirements to apply for the ordination process with The General Council of the Assemblies of God USA. Ministerial credentials are issued by the General Council upon the recommendation of the appropriate district. Successful completion of the Ministerial Studies Program (or any individual level) should prepare

the student for credentialing interviews and tests. The student will have mastered basic Bible content (Old and New Testaments), theological principles, and practical ministry skills for service in a church leadership position. Ministerial credentials are not issued by Global University. Global University recommends that ministerial students contact their Assemblies of God district office to inquire about the credentialling requirements and process.

Level One (Certified Minister)

Upon completion of the Level One Ministerial Certificate, a student should have met the academic requirements to apply for certified minister status in The General Council of the Assemblies of God USA. This includes a working knowledge of Bible study methods, New Testament content, and Pentecostal doctrine. He or she should also possess the basic skills needed to begin serving in a ministerial role in the local church.

BIB 114	Christ in the Synoptic Gospels
THE 114	Introduction to Pentecostal Doctrine
BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible
MIN 123	The Local Church in Evangelism
THE 142	Assemblies of God History, Missions, and Governance
MIN 181	Relationships and Ethics in Ministry
MIN 191	Beginning Ministerial Internship

Level Two (Licensed Minister)

Upon completion of the Level Two Ministerial Certificate, a student should have met the academic requirements to apply for licensed minister status in the The General Council of the Assemblies of God USA. This includes a mastery of specified Bible content, systematic theology, and ministry skills.

THE 211	Introduction to Theology: A Pentecostal Perspective
BIB 212	New Testament Survey
BIB 214	Old Testament Survey
BIB 215	Romans: Justification by Faith
MIN 223	Introduction to Homiletics
THE 245	Eschatology: A Study of Things to Come
MIN 251	Effective Leadership
MIN 261	Introduction to Assemblies of God Missions
MIN 281	Conflict Management for Church Leaders
MIN 291	Intermediate Ministerial Internship

Level Two (Licensed Minister) Transitional Program

Students who completed their Level One (Certified) studies under the previous eleven-course plan will be required to take the following transition program as Level Two.

THE 114	Introduction to Pentecostal Doctrine
BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
MIN 181	Relationships and Ethics in Ministry
BIB 215	Romans: Justification by Faith
THE 245	Eschatology: A Study of Things to Come
MIN 251	Effective Leadership
MIN 261	Introduction to Assemblies of God Missions
MIN 281	Conflict Management for Church Leaders
MIN 291	Intermediate Ministerial Internship

Level Three (Ordained Minister)

Upon completion of the Level Three Ministerial Certificate, a student should have met the academic requirements to apply for ordained minister status in The General Council of the Assemblies of God USA. This includes mastery of several of the more difficult books of the Bible, advanced theological concepts, and administrative skills required for ministerial roles.

THE 311	Prayer and Worship
BIB 313	Corinthian Correspondence
BIB 318	Pentateuch
BIB 322	Poetic Books
MIN 325	Preaching in the Contemporary World
MIN 327	Church Administration, Finance, and Law
MIN 381	Pastoral Ministry
MIN 391	Advanced Ministerial Internship

Berean School of the Bible offers these courses via the Internet and in several electronic versions, such as PDF, ePub, and Kindle. Students who are enrolled in the print versions automatically have access to the online version as well. The courses are also available in a computer-based interactive format that is integrated with Logos Bible Software. Visit www.globaluniversity.edu or call our toll-free number, 800.443.1083, for more details.

Ministerial Studies with Leadership Honors Diploma

Students who are seeking a **more challenging** ministry and leadership training experience and who are willing to invest **increased time and effort** should consider the Ministerial Studies with Leadership Honors Diploma. This program offers the opportunity for enhanced spiritual growth both as an individual and as an effective leader in the church. This program emphasizes the valuable influence of experienced ministry mentoring, personal discipleship and development, evangelism, and the fruitfulness of discipling others. Students who enroll in this diploma program **must accept the responsibility to find a qualified mentor**, invest time in a mentor relationship, and complete additional requirements related to personal development and ministry.

In addition to completing the course requirements listed under the Ministerial Studies Diploma above, students must complete the following requirements:

- Fifteen hours of mentor meetings (including via electronic means) while completing each program level (Level One, Level Two, and Level Three). Students who complete the entire Leadership Honors Program will have completed a minimum of forty-five mentoring hours.
- A capstone project for each of the three program levels. Additional information is available in the course description section.
- Service learning requirements (SLRs) will be completed under the supervision of a mentor.

Students who complete this diploma program will have received fee waivers equivalent to the cost of two courses. Students who successfully complete all Leadership Honors requirements for Level One will be credited with Intermediate Ministerial Internship. Students who successfully complete all Leadership Honors requirements for Level Two will be credited with Advanced Ministerial Internship.

Level One (Certified Minister)

CAP 0110	Level 1 Capstone Project
BIB 114	Christ in the Synoptic Gospels
THE 114	Introduction to Pentecostal Doctrine
BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible
MIN 123	The Local Church in Evangelism
THE 142	Assemblies of God History, Missions, and Governance
MIN 181	Relationships and Ethics in Ministry
MIN 191	Beginning Ministerial Internship

Level Two (Licensed Minister)

CAP 0120	Level 2 Capstone Project
THE 211	Introduction to Theology: A Pentecostal Perspective
BIB 212	New Testament Survey
BIB 214	Old Testament Survey
BIB 215	Romans: Justification by Faith
MIN 223	Introduction to Homiletics
THE 245	Eschatology: A Study of Things to Come
MIN 251	Effective Leadership
MIN 261	Introduction to Assemblies of God Missions
MIN 281	Conflict Management for Church Leaders

Level Three (Ordained Minister)

CAP 0130	Level 3 Capstone Project
THE 311	Prayer and Worship
BIB 313	Corinthian Correspondence
BIB 318	Pentateuch
BIB 322	Poetic Books
MIN 325	Preaching in the Contemporary World
MIN 327	Church Administration, Finance, and Law
MIN 381	Pastoral Ministry

Bible and Doctrine Diploma

Upon completion of the Bible and Doctrine Diploma, students should have a basic knowledge of Bible and theology that will help them in lay ministry roles such as Sunday school instruction, in sharing the gospel with friends and neighbors, and in their personal devotional life. This diploma is designed to prepare students for Christian living, and it cannot be earned in conjunction with other Berean School of the Bible diploma programs. Ideal for the layperson who desires a deeper knowledge of God's Word, the Bible and Doctrine Diploma is awarded upon satisfactory completion of the following courses. The seventeen (17) courses required for this diploma are listed below in two sequences. The courses are listed in the recommended order of study.

Sequence 1

BIB 214	Old Testament Survey
BIB 212	New Testament Survey
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible
BIB 114	Christ in the Synoptic Gospels
BIB 115	Acts: The Holy Spirit at Work in Believers
THE 114	Introduction to Pentecostal Doctrine
BIB 318	Pentateuch
THE 311	Prayer and Worship

Sequence 2

THE 211	Introduction to Theology: A Pentecostal Perspective
BIB 316	Geography of the Holy Land
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
BIB 215	Romans: Justification by Faith
THE 245	Eschatology: A Study of Things to Come
BIB 322	Poetic Books
BIB 313	Corinthian Correspondence
THE 221	Systematic Theology 1
THE 222	Systematic Theology 2

Church Ministries Diploma

This program can be completed only through participation in the Girls Ministries Leadership Development training program. Graduates who have previously earned a diploma through Berean School of the Bible are not eligible to enroll in the Church Ministries program. If an actively enrolled student should want to withdraw from another BSB diploma program in order to enroll in the Church Ministries program, that student should call Global University's US Student Services.

Berean School of the Bible cooperates with the National Girls Ministries Department by offering a Church Ministries Diploma in conjunction with the Girls Ministries Leadership Development Certification (GMLDC). Students wanting to enroll in the Church Ministries Diploma must complete the GMLDC certification with the National Girls Ministries Department and provide a copy of the certificates for their student records before receiving their diploma.

Upon completion of the Church Ministries Diploma, the student should have the academic training necessary for working in Girls Ministries, Girls Clubs, and other ministries in the church.

In addition to the completion of the GMLDC, the following courses must be completed for the Church Ministries Diploma:

Bible

BIB 114	Christ in the Synoptic Gospels
BIB 214	Old Testament Survey
BIB 212	New Testament Survey
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible
BIB 115	Acts: The Holy Spirit at Work in Believers

Theology

THE 114	Introduction to Pentecostal Doctrine
THE 211	Introduction to Theology: A Pentecostal Perspective
MIN 115	A Servant's Guide to Biblical Counseling
MIN 123	The Local Church in Evangelism
MIN 251	Effective Leadership

Royal Rangers Organizational Leaders Diploma

This program can be completed only through participation in Royal Ranger National Office training.

The Royal Rangers National Office, in cooperation with Global University's Berean School of the Bible, offers Royal Rangers Organizational Leaders Training. This training program is available to all Royal Ranger leaders involved in leadership roles above the local church level. To learn more about the Royal Rangers Organizational Leaders Training program, visit this website: www.royalrangers.ag.org/training/organizational/

Educational Requirements

Royal Rangers Organizational Leaders Training includes an educational component offered by Berean School of the Bible. This course of study prepares individuals for ministry to boys and their families through the mastery of basic Bible content, theological principles, and general ministry skills. These courses also meet the educational requirements for Assemblies of God Certified Minister and Licensed Minister credentials, allowing individuals to pursue ministerial credentials with their respective districts should they so choose. (Additional requirements will apply.)

Students who want to enroll in this diploma program must complete a Royal Rangers Organizational Leaders Diploma enrollment application (www.globaluniversity.edu/pdf/RoyalRangersEnrollment.pdf), which must be signed by a pastor, confirming their involvement in the Royal Ranger ministry. In addition to completing the other organizational leaders training requirements administered through the Royal Rangers Ministries National Office, the following courses must be completed for the Royal Rangers Organizational Leaders Diploma (also available in Spanish):

Bronze Tier

BIB 114	Christ in the Synoptic Gospels
THE 114	Introduction to Pentecostal Doctrine
BIB 115	Acts: The Holy Spirit at Work in Believers
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible

Silver Tier

MIN 123	Local Church in Evangelism
THE 142	Assemblies of God History, Missions and Governance
MIN 181	Relationships and Ethics in Ministry
MIN 191	Beginning Ministerial Internship*
THE 211	Introduction to Theology: A Pentecostal Perspective

Gold Tier

BIB 212	New Testament Survey
BIB 214	Old Testament Survey
BIB 215	Romans: Justification by Faith
MIN 223	Introduction to Homiletics
THE 245	Eschatology: A Study of Things to Come

Platinum Tier

MIN 251	Effective Leadership
MIN 261	Introduction to Assemblies of God Missions
MIN 281	Conflict Management for Church Leaders
MIN 291	Intermediate Ministerial Internship**
MIN 441	Leadership in Christian Education

*Students who complete the first nine (9) courses have satisfied the educational requirements for the certified minister credential and may apply for the credential with their district office.

**Students who complete the first nineteen (19) courses have satisfied the educational requirements for the licensed minister credential and may apply for the credential with their district office.

COURSE DESCRIPTIONS

Explanation of Course Numbering

The following course descriptions are grouped into four divisions:

BIB = Bible

THE = Theology / History

MIN = Ministry / Practical Theology

CAP = Capstone Projects

Continuing Education Units (CEUs)

Continuing education units are a nationally recognized standard used by the educational community to measure participation in learning activities. Global University has followed acceptable guidelines in determining the number of units that can be earned by the completion of each course. The relative significance and approximate amount of time required to complete each course are indicated by the number of units; these units cannot be equated with college credits.

Course Materials

Materials required: When you enroll in a course in the ministerial sequence, you will receive an Independent-Study Textbook (IST). This comprehensive textbook is your teacher, textbook, and study guide in one package. The last section of the printed IST is the Essential Course Materials (ECM) containing unit progress evaluations (UPEs), answer keys, the service learning requirement (SLR), and other instructional aids.

Other courses not in the ministerial sequence do not have ISTs, ECMs, UPEs, or SLRs. Instead, a Study Guide (SG) and a separate textbook are the required study materials for each of these nine courses. In the middle of these SGs is a midcourse evaluation—a self-graded test to check your progress in the course. The Study Guide provides additional teaching, reading assignments, and study questions as it leads you through the textbook.

Materials recommended: Global University and the Assemblies of God executive leadership strongly recommend students acquire and read the recommended textbooks for each ministerial sequence course. Not only will this reading enhance learning in the subject, but these books will also provide valuable resources in later ministry.

The Instructional Facilitator's Manuals (IFMs) listed with some courses are described in the catalog section entitled "Services, Policies, and Programs."

Most of the courses are available in digital format online, in various electronic formats, and in a digital library system package (through Logos Bible Software). If you choose to study using the Logos-based learning package, you will receive an entire library of Bibles and reference titles for your computer. Course materials are designed to interact with this library to add an enhanced dimension to your study. See our order form for pricing on digital resources.

Berean courses are available in various delivery formats. The following symbols appear within each course description to identify available formats for that course:

D = Available in all digital formats, including online, Logos digital library, and electronic book form: PDF, ePub, and Kindle

I = Available on the Global University website as an interactive online course

L = Available as part of a digital Logos library system

E = Available in electronic book form: PDF, ePub, and Kindle

Bible Division

The Holy Bible is a primary textbook, along with the listed text, for each of the Bible courses.

BIB 114 Christ in the Synoptic Gospels *(5 CEUs)* D

An introductory study of our Lord's life and times according to the Gospels of Matthew, Mark, and Luke. It examines the historical setting, His life between the Annunciation and the Ascension, and His message and method, including His parables and miracles. Organized around three themes—(1) the world, (2) the Man, and (3) the message—this introduction helps to fuse our understanding of His life and work with our commitment to live by the values He taught and demonstrated.

Materials required:
Christ in the Synoptic Gospels (IST) by Michael R. McClaflin

Materials recommended:
Life of Christ by Ralph M. Riggs

IFM available

BIB 115 Acts: The Holy Spirit at Work in Believers *(5 CEUs)* D

A thorough study of the content, purposes, principles, and applications of Acts. The course emphasizes the role of the Holy Spirit in the early church and today. Attention is given to the geographical, numerical, cultural, and theological growth of the church from Jerusalem to Rome. The journeys of Paul are examined as the background for his epistles.

Materials required:
Acts: The Holy Spirit at Work in Believers (IST) by George O. Wood

Materials recommended:
Acts: A Logion Commentary by Stanley M. Horton

IFM available

BIB 117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians *(5 CEUs)* D

A practical study of the principles Paul wrote to the churches during his imprisonment. The concepts are presented in language that is easy to understand with explanations, illustrations, and applications that make the concepts helpful to students in both their personal lives and ministries.

Materials required:
Prison Epistles: Colossians, Philemon, Ephesians, and Philippians (IST) by LeRoy Bartel

Materials recommended:
Ephesians by Francis Foulkes

IFM available

BIB 121 Introduction to Hermeneutics: How to Interpret the Bible *(5 CEUs)* D

An introductory course on the principles for interpreting Scripture. It summarizes the need for hermeneutical principles and explores the qualifications, tools, and goals of a biblical interpreter. This is followed by a historical survey of hermeneutics from early Jewish interpreters to the present. The course includes a unit on the general and specific principles for interpreting the Bible, a unit on genres, and a unit on applying the principles. Students develop skills by practicing the principles in the provided exercises.

Materials required:
Introduction to Hermeneutics: How to Interpret the Bible (IST) by Quentin McGhee, Carl Gibbs, and Willard Teague

Materials recommended:
Dictionary of Hermeneutics by James D. Hernando

IFM available

BIB 212 New Testament Survey *(5 CEUs)* D

A survey course giving the student background for understanding, teaching, and applying the principles of the New Testament. Key facts from each book of the New Testament are highlighted in a manner that can be used in preaching and teaching.

Materials required:
New Testament Survey (IST) by Global University Staff and Faculty

Materials recommended:
Encountering the New Testament by Walter A. Elwell and Robert W. Yarbrough

IFM available

BIB 214 Old Testament Survey *(5 CEUs)* D

A practical approach to the Old Testament that gives students material they can use in teaching and preaching. It covers significant details from every book in the Old Testament in an inspirational yet informative manner.

Materials required:
Old Testament Survey (IST) by Global University Staff and Faculty

Materials recommended:
They Spoke from God edited by William C. Williams

IFM available

BIB 215 Romans: Justification by Faith *(5 CEUs)* D

An in-depth study of the book of Romans. It focuses on Paul's systematic explanation of the gospel to the Romans and offers insight into the doctrines of sin, salvation, and sanctification. Students will learn how union with Christ and the indwelling Holy Spirit leads to spiritual growth.

Materials required:
Romans: Justification by Faith (IST) by William F. Lasley, with sermon notes by Richard Dresselhaus

Materials recommended:
Romans by F. F. Bruce

IFM available

BIB 313 Corinthian Correspondence *(5 CEUs)* D

A study of 1 and 2 Corinthians, providing the student with truths for teaching and preaching as well as practical assistance in dealing with the issues facing today's church. The student will learn how Paul instructed the Corinthians to deal with division and difficulty. By applying these same principles, the student will be prepared to deal with the challenges of ministry in the twenty-first century.

Materials required:
Corinthian Correspondence (IST) by James D. Hernando

Materials recommended:
1 and 2 Corinthians by Stanley M. Horton

IFM available

BIB 316 Geography of the Holy Land *(4 CEUs)*

An overview of the geography of Bible lands, including climate, roads, distances between key cities, and dynamic relationships between regions. The main areas of study are Galilee, Samaria, Judea, the South, and the Sinai Peninsula. This course lessens the distance between the Scriptures and the reader and improves skills of interpreting, applying, and proclaiming the Word of God. The atlases consist of two- and three-dimensional satellite maps, a description of each region, aerial pictures with complete explanations, and a biblical / historical review of each area.

Materials required:
Geography of the Holy Land (SG) by Waverly Nunnally
The Holy Land Satellite Atlas, Volumes 1 and 2 by Rohr Productions

BIB 318 Pentateuch *(5 CEUs)* D

A study of Genesis, Exodus, Leviticus, Numbers, and Deuteronomy with a practical approach that will provide preaching and teaching material. The Pentateuch forms the foundation on which the New Testament covenant is based and is an important study for anyone desiring to understand the entire Bible more completely.

Materials required:
Pentateuch (IST) by Roger Cotton

Materials recommended:
The Dictionary of the Old Testament: Pentateuch edited by T. Desmond Alexander and David W. Baker

IFM available

BIB 322 Poetic Books *(5 CEUs)* D

A study of the five books of poetry or wisdom: Job, Psalms, Proverbs, Ecclesiastes, and Song of Songs. These books cover issues like suffering, parenting, and the fear of the Lord, teaching us how to live. The course is designed to help the student in his or her own walk with God and in ministering to others who need instruction.

Materials required:
Poetic Books (IST) by Scott Ellington

Materials recommended:
A Psalm in Your Heart, Volumes 1 and 2 by George O. Wood

IFM available

BIB 378 Apologetics: Understanding and Defending Your Faith *(4 CEUs)* I

A philosophical study of the evidential basis for Christian faith. This course helps students to explore the relationship between faith and reason and to develop a reasoned defense of the Christian worldview against rivals such as naturalism and humanism.

Materials required:
Apologetics: Understanding and Defending Your Faith (SG) by Global University Staff and Faculty
Know Why You Believe by Paul E. Little

Theology/History Division

The Holy Bible is a primary textbook, along with the listed text, for each of the Theology/History courses.

THE 114 Introduction to Pentecostal Doctrine *(5 CEUs)* D

An examination of the four cardinal doctrines of the Assemblies of God: salvation, baptism in the Holy Spirit, healing, and the second coming of Christ. After an introductory unit on the importance of doctrine, there is a unit of study on each of the doctrines. This course is essential to further understanding the complete Pentecostal message as presented in other courses.

Materials required:
Introduction to Pentecostal Doctrine (IST) by Zenas J. Bicket

Materials recommended:
What the Bible Says about the Holy Spirit by Stanley M. Horton

IFM available

THE 142 Assemblies of God History, Missions, and Governance *(5 CEUs)* D

A study of the historical development of the Assemblies of God, the history of the missions movement in the Assemblies of God, and the ecclesiastical governance of the Fellowship. Attention is given to the General Council Constitution and Bylaws in relation to credentialed ministers, local churches, and district councils.

Materials required:
Assemblies of God History, Missions, and Governance (IST) by Gary McGee, Annette Newberry, and Randy J. Hedlun

Materials recommended:
People of the Spirit by Gary McGee
This Gospel Shall Be Preached, *Volumes 1 and 2*, by Gary McGee
Robert's Rules of Order, *Newly Revised, 10th edition*, by Henry M. Robert III, et.al.

IFM available

THE 211 Introduction to Theology: A Pentecostal Perspective *(5 CEUs)* D

A study of historic Christian doctrines as expressed through Protestant and evangelical traditions. The course provides a complete study of the "Statement of Fundamental Truths" of The General Council of the Assemblies of God.

Materials required:
Introduction to Theology: A Pentecostal Perspective (IST) by Johnny Ford

Materials recommended:
Bible Doctrines by William F. Menzies and Stanley M. Horton

IFM available

THE 221 Systematic Theology 1 *(4 CEUs)* I

A study of bibliology (the doctrine of Scripture, with a focus on the nature of revelation and the inspiration and authority of Scripture and the development and transmission of the canon); theology proper (the doctrine of God's existence, attributes, works, and the Trinity); Christology (the theology of the Person and work of Jesus Christ, including consideration of His names, nature, offices, humiliation, atoning death, resurrection, and exaltation); anthropology (the theology of the human condition—origin, nature, and fall); and soteriology (the divine plan of salvation—regeneration, justification, adoption, sanctification, and deliverance—for the believer).

Materials required:
Systematic Theology 1 (SG) by Global University Staff and Faculty
Systematic Theology: A Pentecostal Perspective edited by Stanley M. Horton

THE 222 Systematic Theology 2 *(4 CEUs)* I

A study of pneumatology (the distinctive Pentecostal doctrine of the Holy Spirit, focusing on the divinity and personality of the Spirit and the work of the Spirit in applying to believers the benefits of Christ's work: sanctification by the Spirit); ecclesiology (the doctrine of the church, including its definition, mission and purpose, organization, and ordinances); angelology (the doctrine of angels—their creation, nature, fall, and work); and eschatology (the doctrine of the last things, including the Second Coming, resurrections, judgments, and final state).

Materials required:
Systematic Theology 2 (SG) by Global University Staff and Faculty
Systematic Theology: A Pentecostal Perspective edited by Stanley M. Horton
DVD: The Promise of Power

THE 245 Eschatology: A Study of Things to Come *(5 CEUs)* D

A biblical study of end-time events written from a Pentecostal perspective. The course studies the Rapture plus various views of the Tribulation and the Millennium. It provides excellent material for teaching and preaching on the second coming of Christ.

Materials required:
Eschatology: A Study of Things to Come (IST) by Zenas J. Bicket

Materials recommended:
Our Destiny by Stanley M. Horton

IFM available

THE 311 Prayer and Worship *(5 CEUs)* D

An overview of the biblical teaching on prayer and worship leads to practical considerations for cultivating intimacy with Christ in every aspect of life, from personal, private prayer to corporate celebration. Students will discover the joys and benefits of a dynamic prayer life and gain a fresh appreciation for the many ways in which the Holy Spirit makes prayer and worship both meaningful and powerful. An examination of some of the common challenges of prayer, such as learning to hear God's voice, the problem of unanswered prayer, and what to do when it seems God is not speaking, is followed by practical insight for becoming more effective and fervent prayer warriors.

Materials required:
Prayer and Worship (IST) by Cheryl Taylor and Russ Michaels

Materials recommended:
The Spirit Helps Us Pray by Robert L. Brandt and Zenas J. Bicket

IFM available

THE 351 History of the Church *(4 CEUs)* I

A survey of the great movements, revivals, and conflicts that have marked the church from its earliest days to the twentieth-century Pentecostal revival. The course emphasizes that no one can properly appreciate or understand the great variety in the Christian church today without a knowledge of the vast sweep of church history preceding it.

Materials required:
History of the Church (SG) by Global University Staff and Faculty
The Story of the Christian Church by Jesse L. Hurlbut

THE 411 The Church: Pentecost to the Reformation *(5 CEUs)*

An introductory study of Christianity from its birth to the beginnings of the Reformation. It enables the student to apply insights from the past to contemporary situations. This course is used only for non-AG students who are fulfilling requirements for the Ministerial Studies Diploma. It substitutes for THE 142 *Assemblies of God History, Missions, and Governance*.

Materials required:
The Church: Pentecost to the Reformation (IST) by Donald B. Smeeton

Ministry/Practical Theology Division

The Holy Bible is a primary textbook, along with the listed text, for each of the Ministry/Practical Theology courses.

MIN 115 A Servant's Guide to Biblical Counseling *(5 CEUs)*

This fundamental study of the ministry of a biblical counselor includes scriptural examples of constructive and destructive counseling. The author also uses the Bible to illuminate the biblical counselor's role and relationship with the counselee. The student will learn to follow principles for self-awareness and self-care; to determine when to make referrals and when to treat; to assume responsibility for the counselor's duty-to-warn; and to help counselees with problems such as addiction, anxiety, and guilt. Additionally, this course presents approaches for premarital and marital counseling.

Materials required:
A Servant's Guide to Biblical Counseling (IST) by James M. Harris III

Materials recommended:
Strategic Pastoral Counseling: A Short-Term Structured Model by David G. Benner

MIN 123 The Local Church in Evangelism *(5 CEUs)* D

The local church is the provenance of evangelism for reaching its community and the world. After a foundational, biblical theology of the Great Commission and the Holy Spirit's role in evangelism, this course proposes a comprehensive and integrated approach to evangelism in the local church that avoids overcompartmentalizing evangelism and discipleship. It focuses on a variety of evangelism methods, the evangelistic purpose of an organized fellowship of churches, and pastoral leadership in evangelism. The largest portion of the course is devoted to the evangelistic responsibility of all believers and practical biblical instruction about effective personal evangelism.

Materials required:
The Local Church in Evangelism (IST) by Randy Hurst

Materials recommended:
The Master Plan of Evangelism by Robert E. Coleman

IFM available

MIN 181 Relationships and Ethics in Ministry *(5 CEUs)* D

A biblical approach to the relationships that are important to the minister, both personally and professionally. It looks at temperament theory and its relevance to human relations. This course examines relationships and ethics in view of the minister's personal growth, ministry challenges, people in the community, and other ministers.

Materials required:
Relationships and Ethics in Ministry (IST) by Ray Rachels

Materials recommended:
Ministerial Ethics: A Guide for Spirit-Filled Leaders by T. Burton Pierce

IFM available

MIN 191 Beginning Ministerial Internship *(6 CEUs)* D

The first of three internships to be developed for the Ministerial Studies Diploma. Each internship requires the student to work with a local pastor to gain hands-on experience in various ministry activities. This course discusses the importance of a good attitude in ministry as well as many functions of ministry such as weddings and funerals. It also emphasizes servant leadership and the minister's devotional life.

Materials required:
Beginning Ministerial Internship (student manual) by Michael Clarensau
Beginning Ministerial Internship (mentor manual) by Michael Clarensau

Materials recommended:
Spiritual Leadership by J. Oswald Sanders

IFM available

MIN 223 Introduction to Homiletics *(5 CEUs)* D

A basic study of the principles of Christian preaching. The course emphasizes biblical exposition and covers practical matters such as the preparation of sermons, sources of materials, construction of sermon components, variety of sermon types, and delivery of sermons.

Materials required:
Introduction to Homiletics (IST) by Ian Hall

Materials recommended:
Biblical Preaching by Haddon W. Robinson

IFM available

MIN 251 Effective Leadership *(5 CEUs)* D

A biblical approach to the principles of leadership. This course applies those principles in the church setting, giving the student the practical skills needed to serve in a leadership role in the local church.

Materials required:
Effective Leadership (IST) by Ron McManus

Materials recommended:
Developing the Leaders Around You by John C. Maxwell

IFM available

MIN 261 Introduction to Assemblies of God Missions *(5 CEUs)* D

An introductory course in the science of missions. It is a survey of the theology, history, and methods of Christian missions in general and within the Assemblies of God in particular. There is a special emphasis on recent developments, crucial issues, current trends, and missions as they are carried out through national and local churches.

Materials required:
Introduction to Assemblies of God Missions (IST) by Ron Iwasko and Willard Teague

Materials recommended:
Missions in the Age of the Spirit by John V. York

IFM available

MIN 281 Conflict Management for Church Leaders *(5 CEUs)* D

A biblical approach to conflict resolution. This course offers a scriptural way to deal with the inevitable occasions when conflict arises, particularly in a church setting. It offers practical principles for resolving the conflict in a manner that is pleasing to God.

Materials required:
Conflict Management for Church Leaders (IST) by Wayde I. Goodall

Materials recommended:
The Peace Maker: A Biblical Guide to Resolving Personal Conflict by Ken Sande

MIN 291 Intermediate Ministerial Internship *(6 CEUs)* D

The second of three required internships for the Ministerial Studies Diploma. This course helps the student develop the right attitude for ministry. It examines characteristics to be avoided and tests to be passed in the life of a minister. It further focuses on public aspects of ministry, such as teaching, preaching, and leading meetings. The personal life of the minister, including time management and personal health, is also discussed.

Materials required:
Intermediate Ministerial Internship (student manual) by Michael Clarensau
Intermediate Ministerial Internship (mentor manual) by Michael Clarensau

Materials recommended:
Run with the Horses by Eugene H. Peterson

IFM available

MIN 325 Preaching in the Contemporary World *(5 CEUs)* D

The purpose of this course is to help preachers present life-changing messages that connect with the world around them. The course focuses on presenting messages that are true, clear, interesting, and relevant. Students are challenged to present messages that are true to the intent and power of Scripture. The course also examines the postmodern culture and offers help in making messages relevant to the needs and concerns of this audience.

Materials required:
Preaching in the Contemporary World (IST) by Doug Oss, Rochelle Cathcart, and David Crosby

Materials recommended:
360-Degree Preaching by Michael J. Quicke

IFM available

MIN 327 Church Administration, Finance, and Law *(6 CEUs)* I L

An introductory study of many principles, procedures, and techniques used in today's business world as they apply to the local church and its leadership. Attention is given to organizing and staffing functions of the church, practical methods of raising money for the church's expenses, keeping good records, and managing the church's money, facilities, and equipment. It also gives students a practical understanding of the law in order to recognize and resolve legal questions confronting pastors and churches today.

Materials required:
Church Administration, Finance, and Law (IST) by Joseph W. Kilpatrick and Randy J. Hedlun

Materials recommended:
Church Administration Handbook edited by Bruce Powers

MIN 381 Pastoral Ministry *(5 CEUs)* D

An examination of pastoral ministry in three areas: preparation, responsibilities, and relationships. The unit on preparation focuses on a pastor's qualifications, devotional life, and personal life. A unit on responsibilities analyzes preaching and teaching, worship, pastoral care, leading, training, forming cell groups, and special services. The final unit

examines a pastor's relationships with layleaders, staff, work, and calling. This is a principle-centered study to lay a lifelong foundation for the pastoral ministry.

Materials required:
Pastoral Ministry (IST) by Richard Exley

Materials recommended:
The Pentecostal Pastor edited by Thomas E. Trask, Wayde I. Goodall, and Zenas J. Bicket

IFM available

MIN 391 Advanced Ministerial Internship *(6 CEUs)* D

The third of three required internships for the Ministerial Diploma. Building on the foundation of the previous two internship courses, this course focuses on three attributes of the heart of ministry, characteristics to be avoided, tests that must be passed in the life of the ministry, basic areas of pastoral counseling, and other skills needed to be a successful pastor.

Materials required:
Advanced Ministerial Internship (student manual) by Michael Clarensau
Advanced Ministerial Internship (mentor manual) by Michael Clarensau

Materials recommended:
Courageous Leadership by Bill Hybels

IFM available

MIN 441 Leadership in Christian Education *(4 CEUs)* I

A study of the principles of leadership and administrative roles in Christian education. Practical applications are offered to help students use these principles in the local church situation. Both secular and Christian ideas of leadership are examined and related to Christian education.

Materials required:
Leadership in Christian Education (SG) by Global University Staff and Faculty
Team Leadership in Christian Ministry by Kenneth O. Gangel

MIN 471 Introduction to Single Adult Ministry *(5 CEUs)*

A biblical and practical approach for ministry to single adults. Students gain an overall understanding of the diverse needs of single and single-again adults and are introduced to various models of ministry. The course includes advice on organizing, launching, and maintaining a diverse, effective single adult ministry.

Materials required:
Introduction to Single Adult Ministry (IST) by Dennis Franck

Capstone Projects Division

These capstone projects are required for students pursuing the Ministerial Studies Diploma with Leadership Honors. Students in other programs should *not* enroll in these projects.

CAP 0110 Level 1 Capstone Project *(6 CEUs)*

Students who are pursuing the Ministerial Studies Diploma with Leadership Honors will enroll in this Capstone Project when enrolling in the first course of Level One. The project packet provides instructions for successfully completing the requirements related to the Leadership Honors program. Included in the packet are mentor evaluation/confirmation forms and project writing instructions. Students will write a capstone paper comprised of essay responses to questions. These questions will prompt students to reflect on their personal growth experienced while completing discipleship training with their mentor.

Materials required:
Mentoring That Leaves a Legacy by Michael Oney
Capstone: Project and Mentoring Guidelines

CAP 0120 Level 2 Capstone Project *(6 CEUs)*

Students who are pursuing the Ministerial Studies Diploma with Leadership Honors will enroll in this Capstone Project when enrolling in the first course of Level Two. The project packet provides instructions for successfully completing the requirements related to the Leadership Honors program. Included in the packet are mentor evaluation / confirmation forms and project writing instructions. Students will write a capstone paper comprised of essay responses to questions. These questions will prompt students to reflect on personal evangelism experiences performed while completing the Level Two courses.

Materials required:
Mentoring That Leaves a Legacy by Michael Oney
Capstone: Project and Mentoring Guidelines

CAP 0130 Level 3 Capstone Project *(6 CEUs)*

Students who are pursuing the Ministerial Studies Diploma with Leadership Honors will enroll in this Capstone Project when enrolling in the first course of Level Three. The project packet provides instructions for successfully completing the requirements related to the Leadership Honors program. Included in the packet are mentor evaluation/confirmation forms and project writing instructions. Students will write a capstone paper comprised of essay responses to questions. These questions will prompt students to reflect on their experiences and growth encountered while discipling a new believer.

Materials required:
Mentoring That Leaves a Legacy by Michael Oney
Capstone: Project and Mentoring Guidelines

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