



Requests may take up to two weeks to process. Transcripts may not be e-mailed.

This signed form is to be scanned and sent via e-mail attachment to info@globaluniversity.ca.

Years of Attendance: _____
(Example: 1999 – 2003)

*If student records are listed under your maiden name please note this in the Comments section.

	Email: _____
P.O. Box or Street Address	Home Phone: _____
City, State, and Zip Code	Work Phone: _____
Country	

- ☐ Please send an unofficial transcript (issued to student) to the above mailing address
- ☐ Please send an official transcript to the following address:

Institution or Employer's Name	
Division, Department, or Attention of:	
Street or P.O. Box	
City, State and Zip Code	Country

Student Signature _____ **Date** _____

Note: Sign, scan and send form via email to info@globaluniversity.ca